

Procedure HR 5-01: Hours of Work

OPERATIONAL PROCEDURE

The scheduled work week will be thirty-five (35) hours per week, Monday to Friday, exclusive of the meal breaks, and the scheduled work day will be seven (7) hours between 8:00 a.m. and 6 p.m.

The scheduled hours of work apply to all permanent, temporary, and contractual employees.

SUMMER HOURS

Summer hours result in a work day that is shortened by ½ hour. The duration of summer hours is determined by Management Committee.

REFERENCES

[WHSCC/NAPE Collective Agreement Article 10 - Hours of Work](#)

CONTACT

Manager, Human Resources

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