

**AWCBC All Committee Virtual Meetings
IJA Committee 2022 Minutes**

**April 5, 2022 11:30 am to 3:30pm EST
April 6, 2022 11:30 am to 2:30pm EST**

Virtual

***Briefing notes have been incorporated into
Minutes**

Attendees:

Paula Arab (NS) – Chair

Sophie Genest (QC) - Executive Sponsor

Rhonda Dean	Alberta
Jan Glemba	Alberta
Curtis Craig	Alberta
Lisa Parker	Alberta
Howard Chang	British Columbia
Terry Jam	British Columbia
Ian Shaw	British Columbia
Debbie Nicholls	British Columbia
Glenn Jones	Manitoba
Sharon Robak	Manitoba
Kristine Fileccia	Manitoba
Pierre Bosse	New Brunswick
Melody Mladineo	New Brunswick
Ann Martin	Newfoundland and Labrador
Lori Williams	Newfoundland and Labrador
Melissa Burry	Newfoundland and Labrador
Rebecca Philips	Newfoundland and Labrador
Patrick Bruce	Northwest Territories & Nunavut
Theresa Wolfe	Northwest Territories & Nunavut
Paula Arab	Nova Scotia
Liesl Newman	Nova Scotia
Erin Myra	Nova Scotia
Mariya Turchin	Nova Scotia
Robert Fanelli	Ontario
Sandra Moretto-Sousa	Ontario
Scott Pearl	Ontario

Lila Amara	Ontario
Jennifer Froebel	Ontario
Rachel Silver	Prince Edward Island
Sophie Genest	Quebec
Stania Berthlooz Balmir	Quebec
Jean Naedeau	Quebec
Jeremy Ashworth	Saskatchewan
Gabriella Klass	Saskatchewan
Marianne Vanderleest	Saskatchewan
Shelley Ryerson	Saskatchewan
Kelly Philpott	Yukon

AGENDA

April 5, 2022 11:30 am to 3:30pm EST

April 6, 2022 11:30 am to 2:30pm EST

- 1) Welcome and Introductions
- 2) Adoption of Agenda
- 3) Review and Approval of 2021 Minutes
- 4) Translation Services for Benefits in Kind
- 5) (a) MARS Agreement
(b) MARS Agreement, Case Study
- 6) AAP Central Repository for AAP Firms
- 7) CFTA Update
- 8) AAP Effective Dates Following 3 Year Rreview
- 9) AAP – Labour Supply Companies
- 10) Platform for Secure Information Exchange
- 11) File Transfer Protocol (FTP) Sites For File Exchange
- 12) Occupational Disease – Section 7 of the IJA
- 13) Section 9.5 of the IJA – possible amendment
- 14) Two Year Time Limited to Submit Ongoing Reimbursement Requests
- 15) Dollar for Dollar Agreements (Alberta Data)
- 16) PPP Updates
- 17) BPG Updates
- 18) Roundtable
- 19) Group Plan for 2022-2023

MINUTES

1.0 Welcome and Introductions

Paula Arab (NS)

Discussion:		
Paula called meeting to order and welcomed new members to the IJA Committee.		
2.0 Adoption of Agenda	All	
Discussion:		
IJA Committee provided with agenda 2 weeks in advance for review.		
Conclusion:		
Agenda approved. No additions or deletions.		
3.0 Review and Approval of 2021 Minutes	Paula Arab (NS)	
Discussion:		
IJA Committee provided 2021 draft minutes in June 2021 and recirculated in March 2022.		
Conclusion:		
Approved by Howard Chang (BC), seconded by Curtis Craig (AB).		
Action items:	Person Responsible:	Deadline:
i. Chair to send final 2021 minutes to AWCBC and IJA Committee	Paula Arab (NS)	April 30, 2022
ii. Chair to send draft 2022 minutes to IJA Committee	Paula Arab (NS)	April 30, 2022
4.0 Translation Services for Benefits in Kind	All	
Background:		
<p>In May 2018, the PPP was updated and indicated that the Administrating Board of Benefits in Kind would incur the costs for any translation services on behalf of the Adjudicating Board (board requesting the Benefits in Kind). However, after a scenario where an Administrating Board incurred costs exceeding \$10,000 for translation services, there was a request to review the current practices. In May 2021, the scenario was discussed and each jurisdiction was asked to provide their feedback and opinion for further discussion in May 2022.</p> <p>11 out of 12 jurisdictions provided their responses. To summarize, Quebec's (QC) position was that we are a bilingual country and each jurisdiction should be responsible to cover translation costs as part</p>		

of their administrative budget, regardless of the costs, for all services under the IJA, even benefits in kind.

One jurisdiction noted that this was not an issue for their jurisdiction as they had bilingual staff, while another jurisdiction indicated that they received very few requests and noted it would have little impact on their administrative budget.

The general consensus of the remaining eight jurisdictions was that this situation was different than translation services for cost reimbursement under the IJA. In this case, the Adjudicating Board (i.e. QC) was requesting services/assistance from an Administering Board, asking to arrange benefits in kind services. They shared the opinion that it was not reasonable or fair to then have the Administering Board incur costs that they could not charge back to any employer when they were in fact helping out the Adjudicating Board, regardless of how minimal the costs were.

A few jurisdictions remained firm that if they were asked to cover translation services (of documents) for benefits in kind services requested from an Adjudicating Board, they would simply decline assistance to the Adjudicating Board. Many jurisdictions also recommended a discussion occur between both jurisdictions regarding agreement of translation costs, prior to arranging any benefit in kind services.

Discussion:

A discussion ensued about incurring the administrative costs and the possibility that the Adjudicating Board could bill their employers where as the Administrating Board could not assign it to any particular employer. It was established that employers in QC would be unfairly disadvantaged by being charged for translation services in the majority of jurisdictions, whereas employers in all other jurisdictions would not ever be charged given that Quebec has internal resources to provide Benefits in Kind in English.

Given the discussion and the feedback prior to the meeting, a resolution was proposed by Curtis Craig (AB) where each jurisdiction agrees to incur a maximum of \$5,000 per year for translation services. Any costs excess of \$5,000 would be billed to the Adjudicating Board.

Conclusion:

There continues to be no consensus on the issue. All Boards to explore internally the possibility of a \$5,000 annual budget for translation services, specifically for Benefits in Kind.

Action items:

i. All jurisdictions to seek confirmation on proposal to accept translation costs up to a maximum of \$5K per year. Responses to be sent to Rhonda (AB)

Person Responsible:	Deadline:
ALL	July 1, 2022

ii.	Rhonda to advise committee member via E-mail if consensus has been reached	Rhonda Dean (AB)	May 2023
iii.	Share outcome of responses with committee members		

5.0 (a) MARS Agreement	Alberta
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Background:

Following a discussion regarding reimbursement under the MARS Agreement (all details of specific scenario captured in Minutes from 2019-2021), all jurisdictions agreed that reimbursement would be applicable. Originally, Quebec and Ontario were unsure if they would be able to provide reimbursement but following internal conversations, both confirmed they would comply with the MARS agreement.

Discussion:

No further discussion given all jurisdictions were in agreement.

Conclusion:

All jurisdictions were in agreement and no further action required.

Action items:	Person Responsible:	Deadline:
No Action Item	N/A	N/A

5.0 (b) MARS Agreement – Case Study
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Background:

- Jurisdiction A requested support from Jurisdiction B in support of their disaster recovery program to address a snowstorm in October 2019. A formal agreement was signed between the two cities of Jurisdiction A and Jurisdiction B for the loans of equipment and arborists. Costs incurred by Jurisdiction B were to be reimbursed by Jurisdiction A after the event.
- As a result of the work in Jurisdiction A, a worker sustained an injury.
- The worker elected in Jurisdiction B and claim was accepted and benefits were issued.
- Jurisdiction B requested reimbursement under the IJA from Jurisdiction A, indicating that the injury occurred in Jurisdiction A and considered this an extension of the MARS agreement as it was a sharing of resources.
- Jurisdiction A denied reimbursement.

Discussion:

The concern with the scenario above was that the arrangement was made between two cities rather than two provinces, which results in MARS not applying. The bigger concern is that cities are entering into agreements in the absence of consulting the Board of the respective jurisdictions.

As provinces and municipalities work together to share resources, these scenarios will continue to arise. It was determined that these situations will need to be assessed on a case-by-case basis. It may also give rise for each jurisdiction to do some education for employers regarding entering agreements with other provinces or municipalities and what that entails for coverage.

Jurisdiction A did eventually reimburse Jurisdiction B due to the fact that they were lending resources. Full summary of the case study and outcome can be found on page 154-156 of the BPG.

Conclusion:

Given that each situation needs to be assessed on a case-by-case basis, we leave this as a topic open for discussion on an as-needed basis.

Action items:

Nothing at present

Person

Responsible:

Deadline:

N/A

N/A

6.0 AAP Central Repository for AAP Firms – Creation of Database for AAP applications viewable by all jurisdictions.

Quebec

Background:

In July 2021, Howard (BC) confirmed that the necessary information had been delivered to the CIO(Chief Information Officer – IT) Committee and Theresa Wolfe (NWT) was tasked with liaising with Sophie (QC) to formally engage the AWCBC for support on this project along with formally engaging the CIO Committee. Theresa supplied Sophie with a draft of the high level requirements.

Discussion:

Sophie tried to reach out to CIO Committee, but did not receive a response. We need to have a consensus within the IJA Committee with what is in the proposal. Sophie to circulate the proposal to everyone for comments, and additions. Once the formal proposal is complete, Sophie will bring this directly to AWCBC for them to reach out to the CIO Committee.

Conclusion:

Sophie will circulate the draft Proposal with all jurisdictions. Once a final proposal is complete, it will be shared with the AWCBC for further action by the CIO Committee.

Action items:

Person

Responsible:

Deadline:

i.	Circulate draft proposal	Sophie Genest, QC	April 8, 2022
ii.	Comments from all jurisdictions	All	May 1, 2022
iii.	Final proposal to Howard Chang (BC)	Sophie Genest, QC	June 1, 2022

7.0 CFTA Update	British Columbia
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Background:

The Canadian Free Trade Agreement (CFTA) establishes a regulatory reconciliation process that will help address barriers to trade that companies may experience when doing business across provincial and territorial borders.

The IJA Committee was made aware of Item #23 on the Canadian Free Trade Agreement-Regulatory Reconciliation and Cooperation Table (CFTA-RRCT) work plan, which involved simplifying registration requirements for employers operating in multiple jurisdictions.

Howard (BC) advised that the Working Group discussed this item at length and outlined the main issues that existed. In summary, even if we were able to achieve universal industry coverage across the country (which is not completely unrealistic if there was a political appetite for this), we would still have significant challenges with registration requirements, rate differentials, and safety mandates.

Discussion

The issue has been explored fully and surpasses the mandate of the current IJA Committee.

Conclusion:

No further action for this Committee.

Action items:	Person Responsible:	Deadline:
i. No further action	N/A	N/A

8.0 AAP Effective Dates following 3 Year Review	Quebec
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Background:

Please refer to 2021 Minutes for further background information.

- Following the Committee meeting, Rhonda Dean (AB) followed up with Paula Arab (NS) regarding the update to the PPP/BPG. Paula shared that she has been advised that if NS had a situation where an existing AAP client who didn't have 'NS' ticked on their form was part of the 3 year review, and now NS is ticked (not 'NS resident', just 'NS' which means 'they now

travel through NS’), that when adding this to NS’s spreadsheet, the start date is used which is on the form that has been received.

- Paula Arab (NS) noted that there is a distinction between being advised that the employer has added NS to the list of provinces they travel through versus adding NS as a province of ‘residency’. When NS receives that kind of update from another province, NS reaches out to that employer to have a conversation with the employer to see if they are mandatory to have coverage in NS, or if they want to have voluntary coverage. If there is a case where there is an injury, NS checks to confirm the employer is participating in AAP, and NS would (should) contact the other Board to confirm the employer is part of the AAP and the start date the employer became part of the AAP. This is based on the premise that an employer signing up to the AAP program is AAP in all jurisdictions, not just the jurisdictions they tick on the form. NS does look further into each case where ‘NS resident’ is ticked.
- Howard (BC) advised that the effective date for AAP is still under discussion, as some jurisdictions are comfortable backdating while others are not.

Discussion:

Howard (BC) proposed that the effective date is not very relevant for AAP but it was a good discussion to have. Rhonda (AB) clarified that the discussion was regarding the three year review, not about new registrations. At present, the PPP states that all jurisdictions are in agreement on the effective date, however, that is not the current case.

There are some jurisdictions that have not weighed in on the matter and would have to go back to their respective colleagues to have that conversation.

Conclusion:

Further discussion is needed prior to updating the PPP.

Action items:

	Person Responsible:	Deadline:
i. Robert (ON) to confirm ON position on effective date	ON	May 1, 2022
ii. Howard (BC) to discuss and update Assessments Committee	BC	June 7, 2022
iii. Rhonda (AB) to update the PPP indicating the topic is still under discussion	AB	October 1, 2022

9.0 AAP – Labour Supply Companies **Quebec**

Background:

This item was discussed at the Assessment Committee Meeting in June 2021. Howard (BC) advised there were two broad approaches to handling labour supply companies:

- **ON and BC** have specific classifications for labour supply companies. These companies are generally not included in AAP because they are not transportation companies.
- The other jurisdictions (**AB, MB, SK, QC, YK, NFLD, NB, NT, PEI, and NS**) generally classify the firm based on the type of industry the labour is being supplied to. If the firm supplies labour to trucking firms, the labour supply company is assigned a trucking classification.
- Regardless of the method, very few labour supply companies are involved in AAP, since the supplied drivers are generally transient, and those with longer term relationships eventually get hired by the actual trucking firm they were originally supplied to.
- Overall, very few (if any) trucking labour supply firms are in AAP or have asked to be included in AAP.
- **AB** advised that if an employer falls into any of the AAP industries, they will allow AAP. AB does not have an industry specifically for “Drivers for Hire”. If determined at the time of application that they are a staffing agency, they will have the appropriate classification. The labour supply/staffing agency, is not an industry that is under AAP. Rhonda has modified the PPP and BPG and removed AB as indicating that they will have exceptions.
- **QC** advised that their position, as indicated in the PPP (page 7), still stands: they may allow, depending on individual circumstances. The best example would be a large company which, for administrative or union reasons, creates a new transport company under its responsibility and who supplies drivers to carry out transportation, but only for the activities of this large company. They would allow this transportation company into the AAP. As for manpower companies that provide workers in various fields, including interprovincial transportation, they would NOT allow.

Discussion:

The discussion included a recommendation for an amendment to the PPP that will be updated as per the action plan by Rhonda (AB).

Conclusion:

Howard (BC) to send a proposed amendment to Rhonda (AB) to ensure that the PPP is updated accordingly.

<p>Action items:</p> <ul style="list-style-type: none"> i. Howard (BC) to provide Rhonda (AB) with proposed amendment to the suggested wording in the PPP ii. Rhonda (AB) to update the PPP accordingly 	<p>Person Responsible:</p> <p>BC</p> <p>AB</p>	<p>Deadline:</p> <p>April 5, 2022</p> <p>October 1, 2022</p>
<p>10.0 Platform for Secure Information Exchange</p>		<p>Quebec</p>
<p>Background:</p> <p>Sophie (QC) advised the Committee that QC will be implementing the platform, SharePoint, mid-June 2022 and she highlighted the benefits associated with this platform.</p> <p>All jurisdictions were to respond to Sophie with contact information.</p>		
<p>Discussion:</p> <p>Sophie (QC) advised that some jurisdictions have not responded yet and she is hoping for a very timely response. Once a jurisdiction responds, they will receive a link from QC with a link to sign up to SharePoint and can exchange information through this route.</p>		
<p>Conclusion:</p> <p>Sophie requested that Committee members respond in due course.</p>		
<p>Action items:</p> <ul style="list-style-type: none"> i. Sophie (QC) to circulate list of individuals who have been designated to access their secure platform (SharePoint) ii. All Committee members to review the list and to let Sophie (QC) know who will be registering on the platform for (i) reimbursement requests and (ii) benefits in kind 	<p>Person Responsible:</p> <p>QC</p> <p>ALL</p>	<p>Deadline:</p> <p>April 8, 2022</p> <p>April 14, 2022</p>
<p>11.0 File Transfer Protocol (FTP) Sites for File Exchange</p>		<p>New Brunswick</p>
<p>Background:</p>		

Committee members were asked if there was a need for an agreement within the IJA that the jurisdictions have agreed to use an FTP platform for file sharing.

File Transfer Protocol				
ShareFile	Titan File	s-Filer	Liquid Files	SharePoint
NS	ON	AB	YK	QC
NL	MB			
PEI	NWT			
NB				

Discussion:

AB shared that they use s-Filer but do not have a preference for receipt of documents. QC is in the process of implementing SharePoint. BC is transferring from one FTP to another but the transition has not yet occurred. SK does not have a platform in place at present.

Conclusion:

All jurisdictions are in agreement to share information through a secured platform.

Action items:

		Person Responsible:	Deadline:
i.	Terry (BC) to share with Rhonda (AB) when BC has implemented their site (OneDrive)	Terry (BC)	May 20, 2022
ii.	Jeremy (SK) to follow-up internally regarding SK's position	Jeremy (SK)	July 1, 2022
iii.	Rhonda (AB) to update the PPP accordingly	Rhonda (AB)	October 1, 2022

12.0 Occupational Disease – Section 7 of the IJA

Alberta

Background:

Each jurisdiction was tasked with reviewing the occupational disease section of the BPG and consult with operations to determine whether legislation/policies support Section 7 of the IJA, which allows for consideration of exposure in other jurisdictions.

10 out of 12 jurisdictions responded to this inquiry. Of those who did respond, it appears that only BC has policies that specifically recommend consideration of other jurisdictions' exposure when minimum exposure limits are not met, in accordance with Section 7 of the IJA. All other jurisdictions' policies are silent on the issue. It was also confirmed that the majority of jurisdictions

do not have procedures in place for their operations staff to consider exposure from other jurisdictions.

As a result, this may be an area that should be revisited by all jurisdictions to ensure that they are in line with Section 7 of the IJA.

Discussion:

It appears that most jurisdictions do not have legislation that would allow them to consider exposure in another jurisdiction. Though the legislation is silent, there should be some consideration given to Section 7 of the IJA. Under the IJA, exposure can be reviewed from all jurisdictions to make a determination if there was sufficient exposure to support a claim.

Conclusion:

No further action is needed.

Action items:

- i. Rhonda (AB) to update BPG/PPP

Person Responsible:	Deadline:
Rhonda Dean (AB)	October 1, 2022

13.0 Section 9.5 of the IJA – Possible Amendment

Alberta

Background:

Section 9.5 of the IJA states the following:

Reimbursement Requests

9.5 Reimbursements shall be requested by the Adjudicating Board and paid by the reimbursing Board either when the claim is closed or, at a minimum of quarterly on a calendar basis. When an action has been commenced, a request for reimbursement shall be deferred pending determination of the actual net cost to the Adjudicating Board.

A jurisdiction had requested that this section be clarified, particularly the reference to **“at a minimum of quarterly on a calendar basis”** as it was felt that interpretation documented in the PPP was unclear, which referenced billing to occur at minimum of quarterly in a calendar year. The jurisdiction felt that the intended accurate interpretation of Section 9.5 suggested that invoices could be sent as frequently as desired, providing that at least one invoice was sent quarterly.

It should be noted that in 2011 Bill Ostapek (AB) prepared a paper reviewing Section 9 of the IJA to identify gaps and actually noted that the wording regarding time limits was confusing and unclear and

that this section be redrafted with clearer provisions indicating reimbursements (requests and payments) *could take place no more than quarterly and may also take place at the end of a claim* (providing that notice was provided within the first two years of acceptance by the Adjudicating Board). The PPP does note that all jurisdictions were satisfied with the above, agreed upon the interpretation (which was also clarified by the arbitration decision between AB and YK) and did not express the need for this section to be redrafted.

Discussion:

Last year, Committee members were in agreement that billing should not occur any more than quarterly. Rhonda (AB) followed-up with Sophie (QC) and Sophie indicated that she would not be opposed to the document being rewritten by the IJA Committee even though the approval process for amendments is lengthy in QC. All jurisdictions discussed and determined that clarification in the PPP would be most appropriate to clarify the application of section 9.5 and amendment was not appropriate at this time.

Conclusion:

All jurisdiction agree a clarification should be added to the PPP, rather than amend the IJA.

Action items:

- i. Rhonda (AB) to update PPP/BPG that no amendment to section 9.5 of the IJA is proposed at this time

Person Responsible:	Deadline:
Rhonda Dean (AB)	October 1, 2022

14.0 Two Year Time Limit to Submit Ongoing Reimbursement Requests

Quebec

Background:

There had been discussion in previous years regarding the two-year time limit to submit ongoing reimbursement requests. Committee members were in agreement in 2021 with the reasonable limit of 2 years. For invoices over the 2 year mark, jurisdictions can decide on a case by case basis.

A concern was raised over meeting the 2 year administrative deadline in light of the COVID-19 pandemic.

“The COVID-19 pandemic has disrupted the activities of all commissions over the past two years, and many teams have had to put aside activities deemed less essential to focus on adapting measures required by the pandemic. This reorganization inevitably resulted in a considerable delay in certain activities, particularly those that required a physical presence in the office.”

Discussion:

Given the circumstances of COVID-19 and challenges with conducting regular operations, many jurisdictions agreed that it would have to be reviewed on a case-by-case basis. There was discussion about whether an invoice would be approved if the two-year deadline was lapsed prior to the pandemic and some jurisdictions believed that an invoice should be denied, others established they would need to review on a case-by-case basis.

Many jurisdictions provided input that when everything shut down at the beginning of the pandemic, it wasn't possible for the jurisdiction to access IJA files given it is primarily a paper-based system.

Conclusion:

All requests for reimbursement should be reviewed on a case-by-case basis, and each jurisdiction should exercise flexibility given the COVID-19 pandemic, with the two-year time frame serving as a guideline.

Action items:

- i. Rhonda (AB) to update PPP/BPG.

Person Responsible:	Deadline:
Rhonda Dean (AB)	October 1, 2022

15.0 Dollar for Dollar Agreements

Alberta

Background:

Rhonda Dean (AB) provided an update on the Dollar for Dollar Agreements between AB and the following jurisdiction: SK (effective June 1, 2010), MB (effective January 1, 2012) & YK (effective January 1, 2014).

MB

2012-5% (\$21K of \$400K requested)
2013-9% (\$19K of \$200K requested)
2014-3% (\$13K of \$550K requested)
2015-11% (\$23K of \$209K requested)
2016-11% (\$30K of \$270K requested)
2017-11% (\$14K of \$125K requested)
2018-8% (\$35K of \$404K requested)
2019-13% (\$42K of \$316K requested)
2020-15% (\$28K of \$181K requested)
2021-26% (\$26K of \$99k requested)
Average: 11%

SK

2012-5% (\$29K of \$565K requested)
2013—No invoices sent
2014-7% (\$150K of \$2M requested)
2015-5% (\$50K of \$1M requested)
2016-5% (\$50K of \$1M requested)
2017-5% (\$40K of \$775K requested)
2018-10% (\$151K of \$1.4M requested)
2019-9% (\$79K of \$893K requested)
2020-10% (\$121K of \$1.16M requested)
2021-12% (\$123K of \$1.04M requested)
Average: 7.6%

YK

2014-No invoice sent
2015-No invoice sent
2016-No invoice sent
2017-8% (\$750 of \$10K requested)
2018-4% (\$1.5K of \$35K requested)
2019-0% (\$0 of \$466 requested)
2020-0% (\$0 of \$468 requested)
2021-0% (\$0 of \$1174 requested)
Average: 2.4%

Discussion:

Rhonda (AB) advised that this would be the last year she would be reporting on the Dollar for Dollar Agreement as it relates to the above.

Rhonda (AB) shared that AB is very satisfied with the Dollar for Dollar Agreements and encouraged other jurisdictions to explore the arrangement.

Conclusion:

No further action or reports regarding the above on a go-forward basis.

Action items:

i. No action item

Person

Responsible:

N/A

Deadline:

N/A

16.0 PPP Updates		Alberta	
Discussion:			
<ul style="list-style-type: none"> • Pages 7-8-AAP-Included Industries-Drivers for Hire • Page 42-Reimbursement Protocol- Dollar for Dollar Agreements • Page 58-Translation-Benefits in Kind • Page 60-Appendix A & B moved to Schedule J & N of BPG 			
Conclusion:			
<ul style="list-style-type: none"> • Rhonda (AB) will make changes to pages 7-8-AAP-Included Industries-Drivers for Hire • Rhonda (AB) will add to page 58-Translation-Benefits in Kind as it is still under discussion 			
Action items:		Person Responsible:	Deadline:
i. Feedback to Rhonda (AB) as appropriate		All	December 31, 2022
ii. Rhonda (AB) to forward updated PPP and BPG as discussed in 2022 (and to be approved at the 2023 meeting) to Chair and IJA Committee members		Rhonda (AB)	
17.0 BPG Updates		Alberta	
Discussion:			
<ul style="list-style-type: none"> • Page 41, 42, 44 Benefits in Kind-Translation Services • Page 51-Occupational Disease-Policies/Practices <ul style="list-style-type: none"> ○ Though most jurisdictions have silent legislation on cross-jurisdictional exposure, section 7 of the IJA does apply. • Page 82-Progressive Injuries clarification <ul style="list-style-type: none"> ○ Unless the injury is a result of increased hours, it is a progressive injury • Page 108-Drivers for Hire • Page 187-Schedule P-Chart-Confirmation of Jurisdiction Maximum Compensation Rates for Loss of Earnings <ul style="list-style-type: none"> ○ Rhonda (AB) determined the maximum compensation rates of each jurisdiction from the respective websites. If this is incorrect, please notify Rhonda (AB). • Page 209-218-Schedule Y, Z, AA, BB <ul style="list-style-type: none"> ○ This is a new addition to the BPG, and members are encouraged to read this section as it details the expectations of the Committee operations. • Request to add MARS, CANUS and IJA agreements as additional schedules <ul style="list-style-type: none"> ○ Following a discussion about whether the MARS, CANUS and the IJA agreement should be added to the BPG, an unanimous vote favoured only including the MARS to 			

the BPG given it is most frequently referenced and everyone wants to ensure they are using the most recent document.

Conclusion:

MARS Agreement is going to be added to the BPG as an addendum and above changes made as noted. Please reference the BPG or the PPP that is stored in its most recent version on the IJA Committee’s repository on the AWCBC website. Any inquiries or concerns can be discussed via E-mail with the entire Committee as needed or more formally discussed during the yearly meeting.

Action items:

	Person Responsible:	Deadline:
i. Feedback to Rhonda (AB) as appropriate	All	December 31, 2022
ii. Rhonda to forward updated PPP and BPG as discussed in 2022 (and to be approved at the 2023 meeting) to Chair and IJA Committee members	Rhonda (AB)	

18.0 Roundtable

All

Discussion:

1. Discussion regarding AAP:
 - a. All boards should look at doing a three year review of AAP firms
 - b. A possible update of the forms so that they include an effective date
 - c. Sophie to meet with the CIO Committee following the acceptance of the proposal for the AAP central repository
2. If there are any changes needed in the BPG, please send to Rhonda (AB) and copy (CC) the Chair. The most updated BPG will be on the IJA repository that is on the AWCBC website.
3. Any changes to the IJA contact list can be sent to the AWCBC and CC the Chair.
4. If there is a consensus regarding the \$5,000 deductible for translation services to Benefits in Kind prior to May 2023, is it possible that this will be implemented as a practice sooner.
5. The possibility of future virtual meetings were discussed. Everyone agreed that there are benefits to both in-person and virtual meetings.
 - a. Frequency of meetings was also discussed.
6. AWCBC webinar on May 5, 2022 about IJA, and AAP. The webinar will be moderated by Paula (NS), with Sophie (QC), Howard (BC) and Glenn (MB) as panel speakers.

Conclusion:

1. Discussion regarding AAP – Howard (BC) will bring all points forward at the Assessments meeting scheduled for June 7, 2022.

<ol style="list-style-type: none"> 2. Rhonda (AB) will update the BPG, and the most recent version will be in the IJA Committee’s Repository of the AWCBC website. 3. The most up-to-date contacts will be on the AWCBC website, on the IJA Committee’s page. 4. Rhonda (AB) will communicate about the consensus of the \$5,000 deductible for translations costs associated with Benefits in Kind. 5. There was no consensus about whether future meetings should be either in-person, virtually or hybrid though the group seemed to appreciate the benefit of hybrid. Sophie (QC) to discuss with Cheryl (AWCBC) on how other committees are meeting. The frequency of meetings will remain at once a year, with communication through the year electronically. 		
Action items:	Person Responsible:	Deadline:
i. No Action Items	N/A	N/A
19.0 Groups Plan for 2022/23		
All		
Discussion:		
<ul style="list-style-type: none"> • What work is the IJA Committee focused on or most excited to tackle in 2022? <ul style="list-style-type: none"> ○ Improve electronic communication channels to facilitate communication throughout the year ○ Begin discussions regarding the development of a sub-committee that will review the IJA. • Is there any opportunity or requirement for collaboration with other committees? <ul style="list-style-type: none"> ○ Collaboration with the CIO Committee to work at developing the AAP central repository. 		
Conclusion:		
<ol style="list-style-type: none"> 1. Ensure contact list up-to-date to facilitate communication throughout the year via E-mail 2. Begin thinking about a sub-committee that will look at amending the IJA 3. Work with the CIO Committee to develop the AAP central repository 		