

**INTERJURISDICTIONAL AGREEMENT**  
**ON WORKERS' COMPENSATION**

**Consolidation**

**ORIGINAL DATED APRIL 2006**  
**AMENDED JULY 9, 2008**  
**AMENDED NOVEMBER 20, 2012 AND EFFECTIVE JANUARY 1, 2014**  
**AMENDED OCTOBER 10, 2013 AND EFFECTIVE JANUARY 1, 2015**  
**AMENDED AND EFFECTIVE NOVEMBER 28, 2017**

# **GUIDE TO THE WORKING DOCUMENT**

## **Intent**

1. To avoid the double payment of assessments for the same work.
2. To help workers or dependants where more than one Board may be involved in a claim.
3. To create a system to permit a Board to help another Board's claimants.
4. To provide a system which will try to solve disputes between Boards.

## **Contents**

### **Part I Introduction**

- |           |  |
|-----------|--|
| Section 1 | Statement of Principles, Definitions and Application |
| Section 2 | General Definitions                                  |
| Section 3 | Application  |

### **Part II Adjudication Responsibilities**

- |           |  |
|-----------|--|
| Section 4 | Election                                 |
| Section 5 | Cash Benefits                            |
| Section 6 | Benefits in Kind                         |
| Section 7 | Occupational Diseases                    |
| Section 8 | Aggravation or Worsening of a Disability |
| Section 9 | General Reimbursement Guidelines         |

### **Part III Assessment Responsibilities**

- |            |   |
|------------|---|
| Section 10 | Application   |
| Section 11 | Assessments – General Principle   |
| Section 12 | Alternative Assessment Procedure for the Interjurisdictional Trucking and Transport Industry - Exception to General Principle |

### **Part IV Administrative Services**

- |            |   |
|------------|---|
| Section 13 | Level and Cost of Administrative Services |
| Section 14 | Provision of Reports and Documents        |
| Section 15 | Appeals                                   |

### **Part V Dispute Resolution.**

- |            |                    |
|------------|--------------------|
| Section 16 | Dispute Resolution |
|------------|--------------------|

### **Part VI Effect of Agreement**

- |            |                     |
|------------|---------------------|
| Section 17 | Effect of Agreement |
|------------|---------------------|

## **Appendices**

- A. [Limits of Participation by Signatory Board.](#)
- B. [Form of Election.](#)
- C. [Request for Assessment Transfer By Virtue of the Alternative Assessment Procedure \(AAP\) for Interjurisdictional Trucking and Transport.](#)
- D. [Application for the Alternative Assessment Procedure \(AAP\) for Interjurisdictional Trucking and Transport.](#)
- E. [Alternative Assessment Procedure-Included Industries.](#)

# **INTERJURISDICTIONAL AGREEMENT ON**

## **WORKERS' COMPENSATION**

- *Except as otherwise specifically noted throughout, this Agreement is effective October 1, 1993 for all jurisdictions except Québec and Nunavut.*
- *For Québec, this Agreement is effective on January 1, 1995.*
- *For Nunavut, this Agreement is effective on April 1, 1999.*

### **PART I - INTRODUCTION**

#### **SECTION 1 STATEMENT OF PRINCIPLES**

##### **Signatories**

- 1.1 Each Workers' Compensation Board or Commission signatory to this Agreement has entered into this Agreement pursuant to its Statutory Authority.

##### **Intent of Agreement**

- 1.2 The intent of this Agreement is as follows:
- a) To promote and ensure the effective, efficient and timely administration and resolution of interjurisdictional issues that are the subject matter of this Agreement;
  - b) To facilitate the acceptance of all compensable claims so that no injured worker will be denied compensation benefits except in accordance with the applicable Statutory Authority and Board policy; and
  - c) To ensure that employers are not responsible for the payment of assessments to more than one Board in respect of the earnings or some portion thereof of their employees who are employed in more than one jurisdiction.

##### **Purposes of Agreement**

- 1.3 The purposes of this Agreement are to ensure equity:
- a) For workers whose employment is of such a nature as to require performance of their duties in more than one jurisdiction;
  - b) In the adjudication of claims involving either injury, occupational disease, death, or a combination of these, due to employment in more than one jurisdiction;
  - c) For employers in relation to assessments of the earnings of their employees, whose employment is of such a nature as to occur in more than one jurisdiction;
  - d) For workers and employers by providing mutual aid and co-operation in the delivery of benefits and services:
    - i) Where a worker has moved to another jurisdiction from the one in which the claim was adjudicated and accepted; and
    - ii) In the administration of assessment matters involving more than one jurisdiction.

## **Mutual Co-operation**

- 1.4 Each Board undertakes to ensure that through the provisions of this Agreement and mutual co-operation, no worker disabled as a result of injury or disease causally related to employment in Canada, is denied fair and equitable compensation.

## **Service level and priority**

- 1.5 Any services under this Agreement shall be given on the same basis and with the same level of service and priority as is provided to beneficiaries or employers in the jurisdiction of the Administering Board.

## **SECTION 2. GENERAL DEFINITIONS**

### **Definitions**

- 2.1 In this Agreement:

- a) "Adjudicating Board" means the Board or Commission to which a claim is made and which decides the question of entitlement to benefits, or the determination of assessment matters.
- b) "Adjudication" means the determination of entitlement to benefits under the statutory authority or policy of the jurisdiction where the claim is made and "adjudicate," "adjudicated," and "adjudicating" have corresponding meanings.
- c) "Administering Board" means a Board, other than the Adjudicating Board, which provides administrative services and benefits in kind to a beneficiary who has moved out of the jurisdiction of the Adjudicating Board.
- d) "Administrative Services" means the services of a participating Board in providing aid and co-operation under this Agreement.
- e) "Beneficiary" means a recipient of cash benefits, benefits in kind, administrative or other services provided as the result of an injury or death, including an injury or death caused by occupational disease.
- f) "Benefits" means cash benefits, benefits in kind and administrative services.
- g) "Benefits in Kind" means financial assistance or services provided pursuant to the Statutory Authority of one of the jurisdictions and may include, but is not restricted to, medical treatment and related services and expenses, vocational rehabilitation services and expenses, the provision or repair of prosthetic appliances.
- h) "Board" means those Workers' Compensation Boards or Commissions signatory to this Agreement.
- i) "Cash Benefits" means monetary compensation paid for disease, injury or death pursuant to the Statutory Authority or policy of the adjudicating Board.
- j) "Jurisdiction" means any of the ten provinces or three territories of Canada.
- k) "Occupational Disease" means a disease of gradual onset or incremental progression resulting from exposure during employment to conditions or substances detrimental to health where the disease is due to exposure employment in more than one jurisdiction, and includes, but is not limited to asbestosis, silicosis, pneumoconiosis, cancers caused by exposure to asbestos or radiation, industrial deafness, and vibration induced white finger disease.
- l) "Policy" means the guidelines and procedures, or other administrative practices of a Board.
- m) "Self-insurer" means those employers who are individually liable for the entire cost of claims whether paid on a capital or current cost basis.
- n) "Statutory Authority" means an Act or Acts, including regulations, relating to workers' compensation.

### **SECTION 3. APPLICATION**

#### **Agreement applies**

- 3.1 This Agreement applies to:
- a) Any beneficiary entitled to benefits arising out of injury, death, or occupational disease by virtue of the Statutory Authority of the Adjudicating Board, who either temporarily or permanently transfers his or her residence to the jurisdiction of an Administering Board and who requires benefits in kind or administrative services or both;
  - b) A worker who may be suffering from an occupational disease resulting from employment exposure in more than one jurisdiction;
  - c) An employer whose workers are covered under the Statutory Authority of more than one jurisdiction.

#### **Agreement does not apply**

- 3.2 This Agreement does not apply to:
- a) Employment in, or employers engaged in industries or occupations excluded by or not included under the Statutory Authority or policy in the jurisdiction in which the work is performed or undertaken;
  - b) Those employers with fewer workers than are required for coverage in the jurisdiction in which work is performed or undertaken;
  - c) Any employment covered by the *Government Employees Compensation Act*, R.S.C. 1985, c. G-5, as amended;
  - d) Any employment for which coverage may be obtained only by application in the jurisdiction in which work is performed or undertaken, unless coverage is in force in both the jurisdiction of residence or usual employment and the one in which the work is undertaken or performed;
  - e) Personal coverage for working employers, directors and executive officers of a corporation, partners in a partnership, proprietors, or independent operators, unless coverage is in force in both the jurisdiction of residence or usual employment and the one in which the work is undertaken or performed;
  - f) Employers who are classed as self-insurers or as being individually liable for the entire cost of all injuries to their workers under the Statutory Authority or policy of both the jurisdiction of residence or usual employment and the jurisdiction in which work is undertaken or performed.

## **PART II - ADJUDICATION RESPONSIBILITIES**

### **SECTION 4. ELECTION**

#### **Election by Beneficiary**

- 4.1 Where there may be entitlement to benefits in more than one jurisdiction, the beneficiary shall be required by the Adjudicating Board to elect not to claim from other jurisdictions if the claim is accepted, and the Adjudicating Board shall advise the other jurisdictions where the claim could be made, of the election, adjudication and disposition of the claim. The election shall be made on a form similar to Appendix B.

## **SECTION 5. CASH BENEFITS**

### **Adjudicating Board Determines**

5.1 Subject to subsection 5.2, the Adjudicating Board is responsible for determining the nature and extent of cash benefits payable and for making all such payments to a beneficiary who has left its jurisdiction.

### **Advances on Request**

5.2 On the request of the Adjudicating Board, an Administering Board may make special arrangements for advances against such benefits subject to refund.

## **SECTION 6. BENEFITS IN KIND**

### **Benefits by Administering Board**

6.1 Where a beneficiary has left the jurisdiction of an Adjudicating Board and taken up temporary or permanent residence in the jurisdiction of an Administering Board, the Administering Board shall, at the request of the Adjudicating Board, provide or procure and pay for such benefits in kind to the beneficiary as are authorized by the Adjudicating Board.

### **Refund by Adjudicating Board**

6.2 The amount paid according to subsection 6.1 shall be refunded in full by the Adjudicating Board on completion of the services, or on such other terms, as agreed between the two Boards, according to need and circumstance.

## **SECTION 7. OCCUPATIONAL DISEASES**

### **Definitions**

- 7.1 In this section:
- a) “Contributing Board” means a Board
    - i) In whose jurisdiction a worker has had occupational exposure which has contributed to the development of the occupational disease, and
    - ii) Which has agreed to implement section 7, and
    - iii) May include an Adjudicating Board.
  - b) “Contributing exposure” means occupational exposure in the jurisdiction of a Contributing Board.
  - c) “Occupational disease claim” means a claim made by a person who is either a worker suffering from an occupational disease, or the dependant of a deceased worker whose death was attributable to an occupational disease.

### **Election**

7.2 Where there may be entitlement to benefits in more than one jurisdiction in respect of an occupational disease claim, the person making the occupational disease claim shall be required by the Adjudicating Board to elect not to claim from other Contributing Boards if the claim is accepted, and the Adjudicating Board shall advise the other jurisdictions where the claim could be made, of the election, adjudication and disposition of the claim. If the claim is denied by the Adjudicating Board, the occupational disease claim may be made to the Board in another jurisdiction in which the worker has occupational exposure. The election shall be made on a form similar to Appendix B.

### **No Reimbursement**

7.3 A Contributing Board shall adjudicate each occupational disease claim and pay the full costs of the claim without reimbursement from any other Board, if the claim and the full costs of the claim would be allowable based solely on exposure within the jurisdiction of that Board.

### **Partial Exposure with Contributing Board**

7.4 If a claim is registered with a Contributing Board, and it cannot allow the claim pursuant to subsection 7.3, then the Board shall have regard to all contributing exposure and shall:

- a) Adjudicate the claim if 30% of the total contributing exposure occurred in the jurisdiction of that Board; or
- b) If paragraph (a) does not apply, the Board shall either adjudicate the claim or refer the claim to another Board for adjudication so that the Board which adjudicates claim is
  - i) The Board where the claim is registered, if no contributing exposure is 30% or more of the total contributing exposure;
  - ii) The Board where the longest contributing exposure occurred, if one or more Boards has at least 30% or more of the total contributing exposure; or
  - iii) The Board where the most recent exposure occurred, if the longest contributing exposures over 30% are equal.

### **Acceptance of Determination by Adjudicating Board**

7.5 The Contributing Boards shall accept the allowance of an occupational disease claim by the Adjudicating Board under subsection 7.4.

### **Contribution Request by Adjudicating Board**

7.6 A Contributing Board which has adjudicated and paid the full costs of a claim for occupational disease, while another Contributing Board, where the claim was originally submitted, did not apply the rules provided for under subsection 7.4, can ask for a reimbursement under the rules provided by subsection 7.7.

### **Sharing of Costs**

7.7 Where subsection 7.4 applies, the costs of the occupational disease claim shall be shared by the Contributing Boards as follows:

- a) The Adjudicating Board shall apportion among the Contributing Boards the financial responsibility for the occupational disease claim according to the duration of exposure in the jurisdictions of the Contributing Boards in which the worker had occupational exposure;
- b) The Adjudicating Board shall invoice each Contributing Board quarterly, not in advance, for its share of the costs of the claim for the past quarter of the year,
- c) Each Contributing Board receiving an invoice shall pay the full amount of the invoice within sixty (60) days of receipt, subject only to the maximum amount of benefits payable according to its Statutory Authority.

### **Exposure in months**

7.8 For the purpose of this section, exposure shall be calculated in months of occupational exposure, rounded up.

### **Costs must exceed \$5,000**

7.9 Subsection 7.7 applies only to occupational disease claims in which the total costs exceed \$5,000.00.

### **Disablement**

7.10 Subject to subsection 7.11, any condition which is treated by a Board as a disablement, but which is defined in this Agreement as an “occupational disease” shall be treated for the purposes of this Agreement as an occupational disease.

### **Section 7 does not apply**

7.11 This section does not apply to claims for occupational chronic stress, occupational chronic pain, or occupational noise-induced hearing loss. Existing arrangements among Boards concerning the compensation of claims for occupational noise-induced hearing loss shall continue.

### **Effect of No Election**

7.12 If an Adjudicating Board allows a claim and pays benefits without an election being made in accordance with subsection 7.2, the Contributing Boards are not responsible for any costs of the claim.

### **Effective Date**

7.13 Section 7 shall commence on January 1, 1998 for all new claims registered after January 1, 1998. *Section 7 is effective for Ontario as of June 25, 2001. Section 7 does not apply to Québec as of February 8, 2005.*

## **SECTION 8. AGGRAVATION OR WORSENING OF A DISABILITY**

### **Subsequent Employment**

8.1 Where a worker who has been, or is, in receipt of benefits from one jurisdiction, and who has taken up employment in another jurisdiction, claims that his or her condition has recurred, worsened, or been aggravated as a result of his or her employment in that jurisdiction, the Board in that jurisdiction shall adjudicate the new claim and award additional benefits to which the worker is entitled and pay the full cost of such benefits and related services as are provided for by its Statutory Authority or policy, and shall advise the other Board upon request.

### **Not from subsequent employment**

8.2 Where the recurrence, worsening or aggravation of the condition did not result from the subsequent employment, the Board in that jurisdiction shall refer all pertinent information to the original adjudicating Board for adjudication and the provisions of this Agreement shall apply in respect of administrative co-operation.



## **SECTION 9. GENERAL COST REIMBURSEMENT GUIDELINES**

### **Accident Board Responsible**

- 9.1. Where benefits are provided by an Adjudicating Board to a beneficiary, and the injury, or a fatality resulting from the injury, occurred in another jurisdiction where the beneficiary is eligible to claim benefits, the cost of benefits provided by the Adjudicating Board shall be borne by the Board in the jurisdiction in which the injury occurred.

### **Amount of Reimbursement**

- 9.2. Reimbursements shall either cover the full amount of all payments made by the adjudicating Board on a claim, or the portion of that full amount requested by the adjudicating Board for reimbursement subject only to any policy or statutory limitations. This includes the capitalized costs established on a claim, where both the adjudicating and reimbursing Boards employ a process of capitalizing future costs. Reimbursement in such cases shall be limited to the extent that the reimbursing Board would have itself capitalized the costs had it administered the claim.

### **Application**

- 9.3. These reimbursement provisions shall not apply to Boards precluded from participation in a system of reimbursement. No reimbursements shall be made to any Board precluded from participation in the reimbursement process.

### **Effect of limits on participation**

- 9.4. Where the Statutory Authority or policy of a Board permits participation in a reimbursement process but limits the amount or nature of its participation, similar limitations shall be deemed to apply to all other Boards when dealing with that Board.

### **Reimbursement requests**

- 9.5. Reimbursements shall be requested by the Adjudicating Board and paid by the reimbursing Board either when the claim is closed or, at a minimum of quarterly on a calendar basis. When an action has been commenced, a request for reimbursement shall be deferred pending determination of the net actual cost to the Adjudicating Board.

### **Capitalization**

- 9.6. Where the capitalization of an award is based on a limited period of years rather than full life expectancy, and is subject to re-capitalization at a later date, the subsequent re-capitalization is subject to reimbursement provisions and the Adjudicating Board shall so advise the other Boards when initially requesting reimbursement.

### **Claims reopened**

- 9.7. Where a claim is reopened and additional benefits are provided by the Adjudicating Board for recurrent disability, or for rehabilitation or retraining, the additional costs incurred are subject to these reimbursement provisions.

**Certain costs not subject to reimbursement**

9.8 Additional costs incurred on a claim by an Adjudicating Board as the result of subsequent statutory, or policy amendments, or future cost of living adjustments, are not subject to reimbursement. This restriction does not apply to those situations where the capitalized costs contains provisions for cost of living adjustments.

**Costs must exceed \$1,000**

9.9 The reimbursement guidelines shall not apply in any individual claim in which the total costs paid do not exceed \$1,000.

**Written notice within two years**

9.10 The Adjudicating Board shall notify a reimbursing Board of a potential reimbursement claim within two years of the date the claim is accepted by the Adjudicating Board. No reimbursements are payable on the claim unless the Adjudicating Board has provided written notice within this time frame.

**Notice of pre-June 2000 claims**

9.11 For potential reimbursement claims arising before June 26, 2000, notice must be given to a reimbursing Board no later than June 25, 2002. No reimbursements are payable on a claim unless the Adjudicating Board has provided written notice within this time frame.

**Effective date**

9.12 Section 9 shall commence on March 1, 1992.

**PART III – ASSESSMENT OBLIGATIONS**

**SECTION 10. APPLICATION OF PART III**

**Application**

10.1 Subject to subsection 3.2, Part III applies to an employer whose workers are covered under the Statutory Authority of more than one jurisdiction.

**SECTION 11. ASSESSMENTS – GENERAL PRINCIPLE**

**Assessment by Boards**

11.1 When this Part applies, as a general principle, each Board agrees to assess those employers who are liable to pay assessments for the work performed by their workers in that Board's jurisdiction only.

**Assessment Rates**

11.2 Such assessments shall be levied according to the policy of the Adjudicating Board at the assessment rate for the industry in which the employer's operations are classified in each jurisdiction in which the employer is subject to assessment.

### **Total Earnings not Above Maximum**

11.3 Where a worker's total earnings do not exceed the maximum earnings covered by the Board, assessments shall be levied on the full amount of the worker's earnings in that jurisdiction.

### **Total Earnings Above Maximum**

11.4 Where a worker's total earnings exceed the maximum rate of earnings covered by the adjudicating Board, such assessments shall be levied only on that part of the worker's earnings in the jurisdiction which are proportionate to the maximum annual assessable earnings in that jurisdiction for the duration of the period of employment in that jurisdiction, using one of the following formulae:

- a) Maximum earnings covered in the jurisdiction divided by 52 and multiplied by the number of weeks of employment in that jurisdiction;
- b) Maximum earnings covered in the jurisdiction divided by 365 and multiplied by the number of days the worker is employed in that jurisdiction;
- c) Earnings in the jurisdiction divided by total gross earnings, multiplied by the maximum earnings covered in that jurisdiction;
- d) Time worked in the jurisdiction divided by total time worked in year, multiplied by maximum earnings covered in that jurisdiction;
- e) Any other formula which achieves the same result and is suitable for the particular industry and agreeable to the Adjudicating Board and the Administering Board.

### **Coverage continues**

11.5 When computing earnings for assessment purposes, where a worker, usually resident and employed in one jurisdiction by an employer, is sent by that employer to work in another jurisdiction, the worker shall continue to be covered under the Statutory Authority or policy of the jurisdiction of origin until reaching the jurisdiction of destination, and shall similarly be covered by the jurisdiction of origin on leaving the jurisdiction of destination and the worker's earnings while travelling shall be assessed accordingly. This provision does not apply where the worker's employment is such that coverage exists under the statutory authorities of the jurisdictions through which the worker travels and in which the employer reports the operations and earnings paid to the Boards of such jurisdictions.

## **SECTION 12 ALTERNATIVE ASSESSMENT PROCEDURE FOR THE INTERJURISDICTIONAL TRUCKING AND TRANSPORT INDUSTRY - EXCEPTION TO GENERAL PRINCIPLE**

### **Definitions**

12.1 In this section:

- a) "Alternative Assessment Procedure" (the "AAP") means the elective assessment procedure under which an Electing Participant pays all assessments for a calendar year in respect of a Worker engaged in an industry listed in Appendix E, to one Assessing Board (being the jurisdiction in which the Worker lives most of the time);
- b) "Assessing Board" means a Participating Board to which an Electing Participant pays assessments under the AAP;

- c) "Electing Participant" means:
  - (i) an employer who participates in the AAP; and
  - (ii) an individual who has optional coverage with an Assessing Board, who is responsible to pay assessment for such coverage, and who participates in the AAP;
- d) "Participating Board" means a Board that participates in the AAP;
- e) "Registering Board" means a Participating Board, other than the Assessing Board, with which an Electing Participant would, in the absence of the AAP, be required or able to register and pay assessments; and
- f) "Worker" means an individual who has workers' compensation coverage from an Assessing Board for work performed anywhere in Canada, and who works in more than one jurisdiction.

### **Availability of the Alternative Assessment Procedure**

12.2 An Assessing Board shall ensure that the AAP is only available to persons eligible to be Electing Participants.

### **Participating Board**

12.3 A Participating Board shall:

- a) Require that an Electing Participant:
  - (i) Pay assessments to the Assessing Board in accordance with the AAP;
  - (ii) Continue to maintain its registration with each Registering Board;
  - (iii) Provide any information requested by an Assessing Board or a Registering Board to that Board; and
  - (iv) Consent to the disclosure of information concerning itself among the Assessing Board and the Registering Boards, as is necessary for the effective administration of the AAP.
- b) Require an Electing Participant's participation in the APP to commence on January 1<sup>st</sup> of each year and require application for participation in a year to be made by no later than 28 February of that year.
- c) As an exception to subsection (b), permit an Electing Participant to commence participation in the AAP later than January 1<sup>st</sup> of a year in cases where the Electing Participant only became eligible to participate in the AAP after January 1<sup>st</sup> of that year. In such cases, the application for participation must be made within 60 days of becoming eligible.
- d) Require that an Electing Participant withdrawing from the AAP provide written notice to the Assessing Board and each Registering Board of its intention to withdraw prior to the commencement of the applicable calendar year.
- e) Upon its acceptance of an application for the AAP and upon becoming an Assessing Board, provide a copy of the application to the Participating Board of each jurisdiction in which the Electing Participant is operating, as indicated on the initial application form or subsequently.
- f) Upon notification by an Assessing Board of the acceptance of an application for the AAP, establish a registration for each Electing Participant which would, in the absence of the AAP, be required or able to register and pay assessments in its jurisdiction.

### **Application for participation in the Alternative Assessment Procedure**

- 12.4 Where an applicant seeks to participate in the AAP, the applicant shall complete and submit an application in the prescribed application form (set out as Appendix D of this Agreement) to a proposed Assessing Board.
- 12.5 Participation in the AAP comes into effect once the proposed Assessing Board accepts the application. That Board then becomes the Assessing Board for the Worker(s).

### **Administration of the Alternative Assessment Procedure**

- 12.6 An Assessing Board shall assess an Electing Participant in accordance with the AAP, in accordance with its law and policies, and at the appropriate assessment rate; and shall levy and collect assessments for each Worker, on its own behalf and on behalf of all Registering Boards. Every Participating Board shall take the steps necessary under its enabling legislation to allow the Assessing Board to levy and collect assessments on its behalf.
- 12.7 A Registering Board shall relieve an Electing Participant from the obligation to pay assessments for a Worker.
- 12.8 A Registering Board may require an Electing Participant to provide such information, records, and documents as is necessary for the effective administration of the AAP.
- 12.9 If a Worker is injured and elects to claim compensation from a Registering Board, that Board shall adjudicate and pay the claim in accordance with its enabling legislation. The Registering Board shall invoice the Assessing Board for the costs of the claim either when the claim is closed or, at a minimum, on a quarterly calendar basis.
- 12.10 Upon receipt of a Registering Board's invoice in accordance with paragraph 12.9, the Assessing Board shall, subject to an applicable limit of participation in Appendix A of this Agreement, pay to the Registering Board the full amount of the invoice (as determined by the Registering Board's law and policy).
- 12.11 All Participating Boards shall:
- a) Provide copies of such reports and documents from their files to one another as is necessary for the effective administration of the AAP.
  - b) Maintain any and all necessary records relating to the AAP in good-order at all times; and shall review all such records for currency at least once every three years.

### **No change to coverage**

- 12.12 There shall be no change to the existing workers' compensation coverage of a Worker.
- a) The assessment practices set out in section 11 of the Agreement shall continue to apply to an employer who does not participate in the AAP.
  - b) Nothing in this section shall affect the operation of section 4 (elections) of the Agreement.
  - c) Assessing and Registering Boards shall keep relevant statistics including claims, cost and assessment statistics relating to the operation of the AAP.
  - d) Section 9, General Cost Reimbursement Guidelines, shall not apply to an Electing Participant to which this section applies.

## **PART IV - ADMINISTRATIVE SERVICES**

### **SECTION 13. LEVEL AND COST OF ADMINISTRATIVE SERVICES**

#### **No charges to Adjudicating Board**

13.1 The Administering Board shall not charge costs or fees to an Adjudicating Board for:

- a) Administrative services provided by the staff of the Administering Board on behalf of beneficiaries; or
- b) Administrative services provided with respect to assessment matters.

### **SECTION 14. PROVISION OF REPORTS AND DOCUMENTS**

#### **Documents for Claim Administration**

14.1 The Adjudicating Board shall provide copies of such reports and documents from its files to the Administering Board as may be necessary for effective administration of a claim. The Administering Board shall provide such medical, rehabilitation or other reports required by the Adjudicating Board to facilitate on-going management of a claim.

#### **Documents for Other Services**

14.2.1 Where other services are required of an Administering Board such as the audit of the financial records of an employer to assist another Board in its assessment of that employer, the Board requesting the services shall provide such documentation and records as are available concerning its needs and the policies and practices on which its auditing and assessment procedures are based.

#### **Confidentiality**

14.3 Information provided under this section shall be provided in accordance with the confidentiality provisions of the applicable Statutory Authority or policy.

### **SECTION 15. APPEALS**

#### **Requests for Appeal**

15.1 Any appeal or request for review or reconsideration shall be dealt with under the appeal process applicable to the Adjudicating Board.

#### **Enquiries to aid Appeals**

15.2 The Adjudicating Board may delegate to the Administering Board the conduct of enquiries to aid in such matters.

#### **Complaint to Administering Board**

15.3 Where an employer or beneficiary is dissatisfied with services provided by the Administering Board, the resolution of the complaint shall be determined by the Administering Board.

## **PART V - DISPUTE RESOLUTION**

### ***SECTION 16. DISPUTE RESOLUTION***

#### **Exclusive Jurisdiction of Adjudicating Board**

16.1 Each Adjudicating Board has the exclusive jurisdiction to determine all matters arising under its Statutory Authority and the action or decision of the Adjudicating Board on such matters is final and conclusive. This decision-making authority cannot be delegated to any other Board.

#### **Dispute Resolution**

16.2 In the event of a dispute arising between jurisdictions, the Boards in dispute shall undertake negotiations in good faith to reach a decision. Such negotiations shall originally be conducted by the staff involved by correspondence and telephone. Failing an agreement, senior representatives of each Board to the dispute shall address the issues, with the goal of reaching a fair and reasonable conclusion.

#### **Referral to IJA Coordinator**

16.3 Should the dispute remain unresolved, each Board shall refer the dispute to the interjurisdictional coordinator appointed by their respective Boards for further review and discussion. If the coordinators fail to resolve the issues to their mutual satisfaction, they may agree to the appointment of one or more coordinators from other Boards to mediate the dispute.

#### **Information for Mediators**

16.4 The mediators may request any additional information as is necessary for the understanding and determination of the dispute and may conduct an oral hearing on the dispute at such time and place agreeable to the Boards involved in the dispute. All evidence, whether written or oral, shall be treated with utmost confidentiality.

#### **Recommendations**

16.5 The recommendation of the coordinator who acts as mediator is not binding on the parties, however, it is agreed that Boards shall act in utmost good faith and make every bona fide effort to carry out the mediator's recommendations.

#### **Costs Shared**

16.6 Any reasonable costs incurred by any coordinator who acts as mediator shall be paid equally by the Boards in dispute.

## **PART VI - EFFECT OF AGREEMENT**

### ***SECTION 17. EFFECT OF AGREEMENT***

#### **Statutory Authority Prevails**

17.1 To the extent that any of the terms or provisions of this Agreement conflict with, or are not recognized by the Statutory Authority or policy administered by a participating Board, or any other relevant statute, the Statutory Authority or policy or other statute shall prevail.

### **Acceptance by Administering Board**

17.2 Where a Board adjudicates and accepts a claim under the provisions of this Agreement, the Administering Board agrees to accept the disposition of the claim and shall not decline services or assistance except where prohibited by Statutory Authority or policy.

### **Prior Agreements**

17.3 Prior agreements on cost-sharing for certain industrial diseases, the Interjurisdictional Agreement on the Avoidance of Duplicate Assessments and the Interjurisdictional Agreement on Workers' Compensation shall cease to have effect as of the effective date of this Agreement.

### **Limits on Participation**

17.4 Each Board shall provide a statement as to the limitations of its participation, which shall form a part of Appendix A to this Agreement. Each appendix shall be updated as Statutory Authority or policy permits.

### **Withdrawal by Board**

17.5 Any Board may on six (6) months notice to the other participating Boards, withdraw from any and all provisions of the Agreement.

### **Meetings**

17.6 All Boards agree to meet from time to time as may be necessary to discuss the application of the Agreement, to resolve problems and to amend its provisions.

### **Conformity of Statutory Authorities with Agreement**

17.7 All Boards agree to make the necessary representations to their respective legislatures regarding amendments to their Statutory Authority required to bring that authority into conformity with the provisions of this Agreement.

### **Effective Dates**

17.8 Except as otherwise noted, this Agreement shall come into force on the first day of October 1993. This Agreement is effective for Québec on January 1, 1995 and for Nunavut on April 1, 1999.

### **Section 7 Survives Withdrawal**

17.9 Notwithstanding any other provision of this Agreement, the obligations of a Board under section 7, effective on January 1, 1998 in respect of occupational disease claims registered during the period the Board was participating in section 7, shall survive the Board's withdrawal from section 7 or from the Agreement under subsection 17.5.



## **Appendices**

17.10 The appendices form an integral part of this Agreement. Those appendices are:

- Appendix A Limits of Participation by Signatory Board
- Appendix B Form of Election
- Appendix C Request for Assessment Transfer by Virtue of the Alternative Assessment Procedure (AAP) for Interjurisdictional Trucking and Transport
- Appendix D Application for the Alternative Assessment Procedure (AAP) for Interjurisdictional Trucking and Transport
- Appendix E Alternative Assessment Procedure-Included Industries

## **LIMITS ON EXTENT OF PARTICIPATION BY SIGNATORY BOARDS**

### **ALBERTA**

The above jurisdiction has no limitations on the extent of participation in the Interjurisdictional Agreement on Workers' Compensation since its adoption in October 1993.

---

### **BRITISH COLUMBIA**

The above jurisdiction has no limitations on the extent of participation in the Interjurisdictional Agreement on Workers' Compensation since its adoption in October 1993.

---

### **MANITOBA**

The above jurisdiction has no limitations on the extent of participation in the Interjurisdictional Agreement on Workers' Compensation since its adoption in October 1993.

---

### **NEW BRUNSWICK**

The above jurisdiction has the following limitation on the extent of participation in the Interjurisdictional Agreement on Workers' Compensation since November 27, 1997:

- Section 7: The New Brunswick Board does not subscribe to section 7 respecting repetitive strain injuries as they are adjudicated, in New Brunswick, as workplace injuries rather than occupational diseases.
- 

### **NEWFOUNDLAND AND LABRADOR**

The above jurisdiction has no limitations on the extent of participation in the Interjurisdictional Agreement on Workers' Compensation since its adoption in October 1993.

---

## **NORTHWEST TERRITORY AND NUNAVUT**

The above jurisdiction has no limitations on the extent of participation in the Interjurisdictional Agreement on Workers' Compensation since its adoption in October 1993.

---

## **NOVA SCOTIA**

The above jurisdiction has the following limitations on the extent of participation in the Interjurisdictional Agreement on Workers' Compensation since its adoption in October 1993:

- Section 12 of the Interjurisdictional Agreement on Workers' Compensation - 2005 Consolidation (formerly Appendix E): The Nova Scotia Board limits reimbursement up to the applicable maximum assessable earnings between January 1, 1995 and January 1, 1999.
  - Section 7: no participation between October 1993 and December 31, 1997.
- 

## **ONTARIO**

The above jurisdiction has the following limitations on the extent of participation in the Interjurisdictional Agreement on Workers' Compensation since its adoption in October 1993:

- Section 12 (formerly Appendix E): Between January 1, 1999 and December 31, 2013, employers involved in interjurisdictional trucking activities who travel through Ontario and one or more of the Yukon or Prince Edward Island shall be required to pro-rate their assessments, the same as any other interjurisdictional trucking employer which has not applied to be covered by the Alternate Assessment Procedure for the Interjurisdictional Trucking Industry.
  - Section 12 (formerly Appendix E): Between January 1, 1997 and December 31, 1998, employers involved in interjurisdictional trucking activities who travel through Ontario and one or more of the Yukon, Prince Edward Island or Nova Scotia shall be required to pro-rate their assessment, the same as any other interjurisdictional trucking employer which has not applied to be covered by the Alternative Assessment Procedure for the Interjurisdictional Trucking Industry.
  - Section 7: full participation as of June 25, 2001
  - Section 7: no participation between January 1, 1998 and June 24, 2001.
  - Section 7 (previous occupational disease provision): between October 1, 1993 and December 31, 1997, the Ontario Board fully subscribes to the Interjurisdictional Agreement on Workers' Compensation, (the "Agreement"), except for the following limitations resulting from subsections 134(1), (12), (13), (14) and (16) of the Workers' Compensation Act, R.S.O. 1990, c.w.11:
-

1. The Board's compliance with paragraph 7.3 of the Agreement is limited to claims where the workers have had sufficient Ontario exposure to be entitled to compensation in Ontario.
2. The Board's compliance with clause 7.5 (a) of the Agreement in a particular case is subject to the Boards in the other exposure jurisdictions participating in a cost apportionment and reimbursement mechanism.

The above jurisdiction has no limitations on the extent of participation in the Interjurisdictional Agreement on Workers' Compensation since its adoption in October 1993.

---

## **PRINCE EDWARD ISLAND**

The above jurisdiction has no limitations on the extent of participation in the Interjurisdictional Agreement on Workers' Compensation since its adoption in October 1993.

---

## **QUEBEC**

The above jurisdiction has the following limitations on the extent of participation in the Interjurisdictional Agreement on Workers' Compensation since its adoption in October 1993:

- All the Agreement: no participation prior to January 1, 1995.
  - Section 7: no participation since February 8, 2005.
- 

## **SASKATCHEWAN**

The above jurisdiction has the following limitation on the extent of participation in the Interjurisdictional Agreement on Workers' Compensation since its adoption in October 1993:

- Section 12 (formerly Appendix E): no participation between October 1993 and December 31, 2008.
- 

## **YUKON**

The above jurisdiction has no limitations on the extent of participation in the Interjurisdictional Agreement on Workers' Compensation since its adoption in October 1993.

**Section:** 12, formerly Appendix E (Alternate Assessment procedure for Interjurisdictional Trucking Industry.)

**Limitation:** Effective January 1, 1997, any interjurisdictional trucking employers who travel

---

**FORM OF ELECTION**

THE WORKERS' COMPENSATION ACT OF \_\_\_\_\_

ELECTION TO CLAIM COMPENSATION

(EXTRA-JURISDICTIONAL)

CLAIM NUMBER \_\_\_\_\_

I \_\_\_\_\_ sustained personal injury or occupational disease on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_, in the Province (or Territory, State, etc.) of \_\_\_\_\_ while in the employ of \_\_\_\_\_.

OR (in case of a death)

I am a dependant of \_\_\_\_\_, who died on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_, as a result of work-related injury or an occupational disease sustained in the Province (or Territory, State, etc.) of \_\_\_\_\_.

I must choose whether I will claim compensation under the Workers' Compensation Act of \_\_\_\_\_ or claim compensation [or damages] under the law of the Province (or Territory, State, etc.) where the injury (or occupational disease or fatality) occurred.

Having considered the matter, I elect to claim compensation for this injury (or occupational disease or fatality) under the Workers' Compensation Act of \_\_\_\_\_.

Should my claim be accepted, I waive and forego any rights to compensation in any other jurisdiction, and will not apply for or accept any benefits from such other jurisdiction unless authorized to do so by the \_\_\_\_\_ Compensation Board [or Commission].

[Any unique jurisdictional inserts here]

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, at \_\_\_\_\_

Worker's Social Insurance Number \_\_\_\_\_

Signature Worker or Dependent \_\_\_\_\_

Witness \_\_\_\_\_

**REQUEST FOR ASSESSMENT TRANSFER  
BY VIRTUE OF THE ALTERNATIVE ASSESSMENT PROCEDURE (AAP) FOR  
INTERJURISDICTIONAL TRUCKING AND TRANSPORT**

<b>A. Identification of the worker</b>			
Surname	Sex M F		
First name			
Address			
	City	Province or territory	Postal code
Date of birth		Social insurance number	
Claim number			

<b>B. Identification of the employer</b>			
Name of the employer			
Establishment Address			
	City	Province or territory	Postal code
Contact person			
Phone number	Employer #		

<b>C. Description of time and place of the occurrence</b>	
Place of occurrence	City Province or territory
Date of accident	

**D. Description of the occurrence and nature of the work-related injury (injury location)**

**E. Benefit category**

Gross weekly earnings \_\_\_\_\_

	<u>Amount</u>	<u>Payment period</u>
- short term	_____	_____
- long term	_____	_____
- health care	_____	_____
- rehabilitation	_____	_____
- survivor benefits	_____	_____

**Total** \_\_\_\_\_

First request       Interim request       Final request

For subsequent assessment transfer requests, please provide claim number in section A and complete section E.

**F Further disbursements expected    Yes     No**

**Signature of authorized representative**

\_\_\_\_\_  
 Name of Representative      Phone Number      Date

**APPENDIX D**

LOGO HERE	<b>Application for the Alternative Assessment Procedure (AAP) for Interjurisdictional Trucking and Transport</b>
-----------	--

Introductory paragraph(s) goes here. Intro paragraphs should include form submission instruction and contact information, in case someone has questions about the form. NOTE: This form will generally only be sent to a firm that is already registered with their home jurisdiction.

Board name account number	Start date of interjurisdictional operations (yyyy-mm-dd)
Legal name	Trade name
Contact person	Position title
Phone number (include area code)	Fax number (include area code)

Mailing Address

<i>Please check as applicable.</i>	<i>Workers travel in or through...</i>	<i>Workers live in...</i>	<i>The firm has a place of business in...</i>	<i>Account number (if you are registered in another jurisdiction)</i>
Alberta	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
British Columbia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Manitoba	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
New Brunswick	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Newfoundland and Labrador	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Northwest Territories and Nunavut	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Nova Scotia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Ontario	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Prince Edward Island	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Québec	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Saskatchewan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Yukon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**Eligible industries**

<i>Please indicate the industry in which your firm is operating (check all that apply).</i>			
Bulk Liquids Trucking	<input type="checkbox"/>	General Freight Trucking	<input type="checkbox"/>
Couriers, Messengers and Delivery	<input type="checkbox"/>	Specialized Freight Trucking	<input type="checkbox"/>
Dry Bulk Materials Trucking	<input type="checkbox"/>	Used Household and Office Goods Moving	<input type="checkbox"/>
Forest Products Trucking	<input type="checkbox"/>	Other (please specify)	

**Declaration**

<ul style="list-style-type: none"> <li>I am the applicant or its authorized agent. By submitting this application, I confirm that the applicant is seeking to elect the Alternative Assessment Procedure (AAP); is agreeing to assume obligations under the <i>Workers Compensation Act</i>, and has read or otherwise fully understands the content, requirements, and declaration of this application. Further, I confirm that the information provided is complete and accurate.</li> <li>The applicant firm grants authority to the Assessing Board to provide information, including personal information, to Participating Boards which, at the sole discretion of the Assessing Board, is considered necessary for the effective administration of the AAP.</li> </ul>	
Name of authorized signing authority (please print)	Position title
Signature of authorized signing authority	Date (yyyy-mm-dd)



## Summary of terms and conditions

1. Once this application is accepted by Board name (the Assessing Board), the terms and conditions form part of a legally binding contract.
2. These terms and conditions incorporate by reference the *Interjurisdictional Agreement on Workers' Compensation* (the IJA) and carry the same force and effect as that document.
3. The IJA may be revised from time to time without notice. Once published, those revisions are incorporated into these terms and conditions.
4. If this application is accepted, the firm will pay assessments for each impacted worker to the Assessing Board in accordance with the Alternative Assessment Procedure (AAP). The Assessing Board will notify the appropriate Registering Board(s) of its acceptance of the firm for the AAP.
5. If the firm employs workers living in any jurisdiction other than Board name's province or territory, the firm must contact the workers' compensation authority in that jurisdiction to ascertain whether registration is required and to secure compensation coverage for all eligible workers.
6. A worker's right to claim benefits from the jurisdiction of residence or the jurisdiction of injury is not affected by this procedure.

## General information

The AAP forms part of the *Interjurisdictional Agreement on Workers' Compensation* (the IJA), an agreement between all Canadian workers' compensation authorities. Changes to the IJA are made public on the Association of Workers' Compensation Boards of Canada website, [www.awcbc.org](http://www.awcbc.org), where you can also obtain a copy of the IJA.

Each workers' compensation authority in Canada generally requires an out-of-province firm to pay premiums for every worker who travels in or through the province or territory; however, a firm that elects the AAP will pay premiums to the workers' compensation authority in the jurisdiction where a worker lives, provided the worker is eligible for compensation coverage from that jurisdiction for work undertaken anywhere in Canada. Once an application for the AAP has been approved, the Assessing Board will notify Registering Boards of the application, and a registration will generally be established in each applicable jurisdiction.

## Payment and reporting options

A firm engaged in an eligible interjurisdictional industry may elect one of the following options:

1. Report earnings and pay premiums to each workers' compensation authority for work performed in that jurisdiction. In trucking and transportation industries, earnings and premiums are based on a percentage of kilometres driven in each province or territory.
2. Elect the AAP, which allows the firm to report interjurisdictional earnings and pay premiums for a worker to the workers' compensation authority in the jurisdiction where the worker lives.

An employer who elects the AAP may only use this method of paying assessment premiums for a worker performing work in an included industry and working in more than one jurisdiction. An employer must continue to pay assessments for all other workers in the province or territory where they work.

Participation in the AAP is for a full calendar year and mid-year changes will not be permitted. To withdraw from the AAP, a firm must provide written notice to the Assessing Board and each Registering Board prior to the commencement of the applicable calendar year. The firm will then be withdrawn from the AAP effective January 1 of the next calendar year.

## APPENDIX E

### Alternative Assessment Procedure – Included Industries

The AAP is limited to interjurisdictional trucking and transport in the following industries:

<b>Industry</b>	<b>Effective Date</b>
Bulk Liquids Trucking	January 1, 2014
Couriers, Messengers and Delivery	January 1, 2014
Dry Bulk Materials Trucking	January 1, 2014
Forest Products Trucking	January 1, 2014
General Freight Trucking	January 1, 2014
Specialized Freight Trucking	January 1, 2014
Used Household and Office Goods Moving	January 1, 2014
Interurban and Rural Bus Transportation	January 1, 2015
Charter Bus Industry	January 1, 2015
Land Scenic and Sightseeing Transportation	January 1, 2015
Pilot Cars	November 28, 2017