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**AWCBC All Committees Meeting  
National Work Injury Statistics Program (NWISP) Committee**

Executive Sponsor: Kurt Dieckmann

Chair: Pieter Lambooy

Data Submission and Analytics Subcommittee (DSAC) Chair/Co-Chair: Ian Preston

Coding Technical Committee (CTC) Chair: Diane Baker / Veronica Marshall

**2020 MINUTES**

**DATE AND PLACE**

The NWISP Committee met through a Webex virtual meeting on Wednesday June 10, 2020 in lieu of our regular scheduled in person meeting in May.

**MEMBERS PRESENT**

Laura Lee Sharpe (PE), Sylvie Blouin (QC), Pieter Lambooy (AB), Diane Baker (NB), Miriam Bartholomew (ON), Ian Preston (AB), Joseph Wong (BC), Mike McCormick (YT), Jilal Jemal (AWCBC), Veronica Marshall (AB), Sandy Devereux (AB), Aviaja Kunuk (NWT/NU), Dave Terrio (NS), Amanda Banewski, (MB), Dayna Philpott (YT), Analiza Gabriel (ON), Cheryl Tucker (AWCBC), Lynn Bourgeois (SK), Lisa Radicchi (NT), Natalia Kalnina (ON), Dave Ruecker (SK), Tanya Vanier (NB), Kurt Dieckmann (YT)

**OPENING REMARKS/INTRODUCTIONS**

Kurt, Cheryl and Pieter opened the meeting and offered. The Agenda was reviewed. Because of meeting in a virtual environment, roundtable introductions were delayed until the talking stick discussions which occurred at the end of the meeting.

**MEETING MINUTES WILL BE BROKEN DOWN AS FOLLOWS:**

1. CTC Minutes from their meeting on June 9<sup>th</sup>
2. DSAC Minutes from their meeting on June 9<sup>th</sup>
3. General committee meeting minutes from June 10<sup>th</sup>

**1. CTC Meeting Minutes**

These are draft NOTES from the meeting and more formal minutes will be inserted here when available:

- YT may have one or two 8+ year coders who may want to join the CTC. (I will send Dayna the CTC ToR)
- To discuss: a national network of coders so they can collaborate cross-jurisdictionally during the coding exercise
- 2019 Coding Exercise errors will be reviewed and recommendations will be made for the Coding Manual if necessary.
- 2020 Coding Exercise dates will be the same as the original 2019 dates
- Year's of Experience on coding exercise – will see if it can be removed.
- Psychological Injury Coding Exercise – continue not grading, coders can still submit individually, same dates as 2019
- More information will be added to the Coding Manual in regards to the 2019 Psychological Injury Coding Exercise (add instructions on how to code two body systems, add more examples to minor and serious injuries, etc.) Advise Jilal of changes so the updated Coders' Reference Manual (in progress) can be updated as well.
- More coding exercises during the year? (e.g., if there are problems in an area, such as transportation accidents, etc.) On Hold for now. To discuss.
- Continue to review old issues and update as necessary.
- Suggested new codes for bullying, violence, contact with person. We did not hear from all jurisdictions. Will find out if reminder should be sent.

## **2. Data Submission and Analytics Committee (DSAC) Debrief**

*(NOTE: DRAFT minutes as of June 12/20)*

### Standards and conversion tables

Jilal reported updated occupation and industry codes have been added to the system. Testing is required prior to implementation this year. Alberta volunteered to test submitting using old codes (to be converted by the system) and also directly using the new codes. Nova Scotia will test submitting with old codes.

### Claim Definition

Jilal reported that a feasibility study has been conducted. Adding a flag to identify permanent disability claims without wage loss. Next step is to determine the priority level of implementing this request.

Addendum: No members present considered this a high priority to implement. Ian reviewed previous meeting minutes to try and identify which board(s) had originally raised this issue – no indication in last few years' minutes. New Brunswick thinks they might have been the source of this request as legislative changes were driving

big swings in their hearing loss volume. This has been resolved from their perspective though. Based on this it does not appear that this is a high priority item and we recommend not proceeding with it at this time.

#### Data Platform Enhancements

Jilal reported that a longer historical series of data is now available on the home page, and presentation of the data has been enhanced with an animated gif. Self-serve updates of previous IRs and public release of previous IRs were investigated and shelved as hosting the additional data was not considered worth it given the specialized nature of the requests (unlikely to have value beyond the original requestor without modification).

#### Novel Statistics and Measures

Alberta gave an overview of their daily COVID related reporting dashboard.

### **3. General Committee Minutes:**

#### Review and approval of 2019 minutes

Prior year minutes will be circulated to the attendees immediately following the meeting. Pieter will forward them to Jilal to send to the group who will review. If no changes are proposed within 14 days of sending then we will assume the minutes are approved.

#### 2019 Highlights

Pieter reviewed some of the achievements the committee was successful with since May 2019 including:

- **Calibration:** A cornerstone of our effort accomplished through CTC to know if we code consistently across the country – given Covid, effort was delayed and likely caused a few jurisdictions not to be able to collaborate on this the way they normally would have. Our results fell below 80% for the first time – we achieved an overall score of 76% just falling short of our objective. The CTC group discussed during their June 9<sup>th</sup> meeting and we will **apply different tactics to ensure success for 2020/21**.
- **Data submission:** Went ahead as planned and scheduled.
- **Code clean up:** Still in progress as the task was quite large and we want to understand the implications of removing code – expect to be complete over summer
- **Customer requirements:** Wanted to understand how our customers used our data – Customer enquiries continue to grow every year and now well over 200 requests/year for AWBCB information and statistics.
- **Quick stats:** Began discussions on developing a quick stats package
- **Gender inclusivity plans:** NWISP was asked to survey jurisdictions around future plans to gather data regarding gender. This is done and the information will be considered by NWISP in terms of developing recommendations to move

forward. **We will develop those recommendations by September 2020 for the executive's consideration.**

- **Updated our training tool** – Diane and Veronica went through an extensive exercise to ensure our training tool remains up to date – the exercise was done and updates are being carried out accordingly

#### Subcommittee Report Outs

Both CTC (Diane and Veronica) and DSAC (Ian) offered a summary of their meetings and there were no action items for the broader committee to undertake as a result of those debriefs.

#### AWCBC Overview

Jilal provided the group with an overview including statistics on data submission and data enquiries. He went through some ideas regarding the development of a quick stats package which he will continue to draft this coming year. **Any proposals with respect to what to include in that package will be something he will forward to NWISP to help identify the right information to develop further.**

He also updated the group on the upcoming website transformations that will occur at awcbc.org so will advise when those changes are fully installed and operational.

#### Five Year Plan – Update/Progress

Pieter reviewed the 5 year plan and we are up to date with the commitments we have made through that plan which can be found within our committee room on the AWCBC website.

Cheryl and Kurt described the gender inclusivity discussion NWISP has been involved with for the past year. A summary of the survey Cheryl did across all jurisdiction yielded the fact that most jurisdictions are starting to transition toward a more gender inclusive approach in terms of correspondence and communication. Many have not yet made any technology/systems adjustments to capture these changes in their forms and their claim management systems.

NWISP will develop recommendations based on these surveys and other information we have received – the scope of the recommendations will identify optimal ways to capture inclusivity in our data. These recommendations will be sent to Kurt and Cheryl and then to the Executive from there.

**Pieter will work with members of NWISP and develop recommendations by September 2020.**

#### 2020 Workplan

Pieter drafted changes to the workplan that identified how we best achieve the mandate we have to support the AWCBC Strategic Direction. The workplan was reviewed and any **proposed changes to dates or action items should be forwarded to Pieter before June 30, 2020.**

#### Talking Stick

An opportunity for each jurisdiction to highlight events and changes within their jurisdictions or to comment on the state of NWISP. Each member offered excellent perspective to help all of us understand our environments better.

#### Meeting Conclusion

Kurt, Cheryl and Pieter closed the meeting and thanked attendees for taking the time not only to participate in the meetings but for all the excellent work they do and great results they achieve.