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AWCBC All Committees Meeting
 Meeting Agenda
National Work Injury Statistics (NWISP) Committee
 May 17 & 18, 2017
 The Omni King Edward Hotel, 37 King Street East, Toronto, Ontario

Wednesday, May 17, 2017

Time	Location	Item	Presenter/Speaker
7:30	Vanity Fair Foyer		Registration Opens
7:30 - 8:30	Vanity Fair Ballroom		Hot Breakfast Buffet
8:30 - 9:00	Vanity Fair Ballroom		Opening Remarks (All Committees) Cheryl Tucker, AWCBC
9:00 - 9:25	Vanity Fair B	1	Welcome , Introductions and Opening Remarks (NWISP Committee) Kurt, Pieter, Julius and the group
9:25 – 10:30	Vanity Fair B	2	Subcommittee Breakout/Meetings (subcommittee agendas distributed beforehand) Diane Baker Norm Samaroo Outcome: Issue discussion and subcommittee plan development
10:30 - 10:45	Vanity Fair Foyer		Morning Break
10:45 - Noon	Vanity Fair B	2	Subcommittee Breakout/Meetings/ cont'd
Noon - 1:00	Vanity Fair Ballroom		Buffet Lunch
1:00 – 2:30	Vanity Fair B	3	Subcommittee Breakout/Meetings/ cont'd
2:30 - 2:45	Vanity Fair Foyer		Afternoon Break
2:45 – 3:30	Vanity Fair B	4	Subcommittee debrief to the committee of the whole – 10 mins each to review what each group discussed and 5 mins for questions. Subcommittee Chairs Outcome: Debrief and Feedback

Wednesday, May 17, 2017

Time	Location	Item	Presenter/Speaker
3:30 – 3:45	Vanity Fair B		<p>Workplan 2017 update: Brief review of key initiatives the committee will work on for coming year as well as update on deliverables from 2016 workplan (review of prior year minutes).</p> <p>Outcome: Overview and Feedback</p>
3:45 – 4:30	Vanity Fair B		<p>Julius, Pieter, Committee co chairs and Michelle will stay behind to finalize the workplan template based on the days' discussion.</p> <p>There will be no expectation the committee of the whole will need to be present for this portion – should the subcommittees wish to convene for a short time they are welcome to do that OR, you can wrap up early for the evening if you have accomplished what you wanted throughout the day.</p> <p>Outcome: Finalized work plan template complete and ready for submission</p>
5:00 – 8:00	Royal Canadian Military Institute (426 University Avenue)		<p>All Committees Reception</p> <p>Please meet the bus outside the side door of the Omni King Edward Hotel at 4:30 p.m.</p>

Thursday, May 18, 2017

Time	Location	Item	Presenter/Speaker
7:30	Vanity Fair Foyer		Registration Opens
7:30 - 8:30	Vanity Fair Ballroom		Hot Breakfast Buffet
8:30 – 8:50	Vanity Fair B	1	<p>Five Year Plan Update:</p> <p>Brief overview of the plan and group discussion on key risks to the plan/key opportunities we may be missing that should be included in the plan and then overview of whether any changes to the plan need to occur</p> <p>Outcome: Brief overview and discussion from all confirming or changing our current plan</p>

Time	Location	Item	Presenter/Speaker
8:50 – 9:20	Vanity Fair B	2	<p>Governance discussion:</p> <p>Discussion with general committee about process to add new codes and new NWISP standards:</p> <p>1. Process: What is our process for adding new codes to NWISP:</p> <ul style="list-style-type: none"> • Process and timing for CTC suggesting, tracking and recommending potential new codes • How can we best assess each jurisdiction’s capacity to make system changes to accommodate a coding change OR an NWISP standard? • Process for CTC to approve adding a new NWISP standard. (Including committee mandate to approve a change on behalf of all jurisdictions) • Start date: Who can document this process and then when can we begin?
9:20 – 9:50	Vanity Fair B	3	<p>Subcommittee breakout: Workplan 2017. Each subcommittee will document and/or adjust their workplans based on prior day discussion and feedback and focusing on specific objectives they will accomplish during the year and timelines to accomplish.</p> <p>Final copy of workplans sent to Julius, Michelle and Pieter once complete.</p> <p>Outcome: Document <i>and</i> <i>prioritize</i> plans for coming year.</p>
9:50 – 10:30	Vanity Fair B	4	<p>Talking Stick: Round up discussion where each member of the committee will “have the floor”. They are free to talk about any one of: feedback on how this session went, their view of where this committee should move toward, new initiatives or news from their jurisdiction</p> <p>Each member of the committee of the whole</p> <p>Outcome: General discussion and information</p>
10:30 - 10:45	Vanity Fair Foyer		Morning Break
10:45 - 12:15	Vanity Fair Ballroom		Committee Chairs’ Report Outs (All Committees)
12:15 - 1:30	Vanity Fair Ballroom		Plated Lunch

*Note: Work plans due at 10:00 a.m. on Day 2. Chairs to submit their updated work plan at the registration desk.