

AWCBC Prevention Committee Minutes

Face to Face meeting September 17, 2013
WorkSafe NB Boardroom, 1 Portland Street

ATTENDANCE	NAME	ORGANIZATION
Meeting Chair	Matt Wilson	WSIB Ontario
Secretary	Chelsea LaRose	YWCHSB
Members	Andy Rauska –Past Chair Anne-Lise Albert Bill Reid Brenda Greenslade Brian Field (for Erin Flannery) Dale Walker Kim Keating (for Dwight Doell) Phil Germain Steve Horvath	WorkSafe New Brunswick WorkSafe New Brunswick WCB Prince Edward Island WCB Newfoundland and Labrador WCB Nova Scotia WorkSafe BC WCB Manitoba WCB Saskatchewan CCOHS
Invited Guest(s)	Don Hurst (Chief Prevention Officer)	Province of Manitoba
Absent Members	Kurt Dieckmann (Chair) Bernard Dufour Cheryl Tucker Brian Lewis Patrick McLaughlin Stuart McLean (Sponsor)	YWCHSB CSST Quebec AWCBC MoL –Prevention Office Ontario WCB Northwest Territories WCB Nova Scotia

I. Call to order at 0933, Meeting Chair: Matt Wilson, Recorder: Chelsea LaRose
II. Round Table Introductions
III. Approval of Agenda Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Moved by Anne-Lise Seconded by Bill Reid
IV. Regular Business 1. CAALL-OSH update – Bill Reid <ul style="list-style-type: none"> • Work plan includes Jurisdictional Reports, Jurisdictional Scans and Implementation of GHS • Developed 2 sub committees <ul style="list-style-type: none"> • Model OHS committee– objective is to have similar legislation with GHS, assist with the transition and record exclusions • Training and Communication committee-focused on employers, suppliers, inspectors and other stakeholders in ensuring consistent training *American companies have been contacting Canadian companies offering GHS training • Looking at WHMIS consistency • Have an online platform to facilitate communication and information sharing with all CAALL-OSH members • Jurisdictional scan Psychological Health and Safety best practices, legislation and officer training (has been raised at the Ministers agenda for 5 years) <ul style="list-style-type: none"> • BC – Nov 1st – Harassment and bullying becomes a regulation (cumulative stress and harassment

is compensable). Dale Walker (BC) provided further background as well as fact sheets for Workers, Employers and Supervisors

<http://www2.worksafebc.com/Topics/BullyingAndHarassment/Home.asp>

2. CCOHS update- Steve Horvath.

- Met with Federal Minister of Labour Kellie Leitch. Focus on Young Worker issues/education
- 5.5 million hits from IP addresses
- OHS questions/answers are the most popular
- Tailoring training format to contain specific jurisdictional examples as this increases use
- Internal restructuring from 355 initiatives to approx. 2 projects per staff (Receive new projects upon completion). This will create better focus/improve quality
- Vulnerable workers-multilingual issues (website) allows for access to information in a variety of languages along with other countries safety tips
 - next step is to develop MSDS Style sheets (ex: Ladder Safety) so as English speaking supervisor and the Vietnamese workers have consistent information on a specific topic
 - working with transition sites for migrant workers to share OHS information
- Mental Health – Guarding Minds at Work – CCOHS workplace is going through the implementation of the CSA standard and will provide a report to the Mental Health Commission with such information as duration, barriers etc.
- AWCBC Prevention Committee discussion board on CCOHS site
 - all members will have access via passwords in 2 weeks from Steve
 - information can be tracked by covered through conversation threads
 - ping to email addresses with updates ex: Jurisdictional Scans
 - training/functionality will be delivered to members on how to access, upload documents and the functionality

3. Potential Topics for Jurisdictions to present (discussion) at future teleconferences -

- Brenda Greenslade (Newfoundland and Labrador) –Temporary Foreign Workers Scan
- Dale Walker (BC) – requested information on OHS and RTW incentive programs from each jurisdiction. Looking for a deep dive of information; what was changed, why it didn't work, what was improved etc. Dale will send the committee a link on the WorkSafe BC incentive program
- Everyone- HSAs- structure, funding, activities, issues/challenges. Information required from each jurisdiction for the May 2014 All Committee meeting in Toronto
- Matt Wilson will reach out to the Alberta Board to discuss participation in this committee, noting Ontario also does not have a prevention mandate, but participates in this committee

V. Business Arising From Previous Meeting

1. Leading Indicators

- Agreement that the eight questions posed by the Institute of Work and Health to determine health and safety climate are a good base for everyone who wishes to participate. CCOHS can compile data for future cross jurisdictional analysis
- Phil Germain would like to know what other survey tools are used by other jurisdictions?
- Agreement that the survey must be presented to management, supervisors and workers to identify gaps
- Question put forth “what scale should be used for weighting?”
- Suggested that this topic be discussed at a teleconference in October. Chelsea will co-ordinate the date and Matt will arrange a teleconference number

2. Joint AASCIF/AWCBC meetings

- Phil will be attending the upcoming AASCIF meeting in October and will suggest a meeting on Canadian soil

3.CCOHS Message Board

- See CCOHS up-date above

VI. Business Arising from Work Plan

1. Goal # 3 – Kurt Dieckmann to arrange for BCRSP to present at May 2014 meeting -
 - Time allotted 45 min
 - Topics – overview of organizations and services, clientele and collaboration opportunities
2. Goal # 2-3 - Identify other organizations for presentations
 - CSA – what they do and how – Steve will contact and advise
 - Agreement that it can't be a "sell" but more of a how can we work together discussion
3. Safety Certification – Deferred: Steve will discuss at January teleconference meeting
 - Measureable standard for certifying agencies
 - Compile provincial and territorial experiences

VII. New Business

1. Teleconference Meeting Schedule
 - October -IWH Leading Indicator Rating System (Group Discussion)
 - November- IWH Leading Indicator Questions –Adopt the questions nationwide? What rating system? (Group Discussion)
 - January – Safety Certification – Steve Horvath CCOHS
 - March – OHS and RTW incentive programs – Dale Walker
 - April – Temporary Foreign Worker Scan –Brenda Greenslade NFLD

*Using WebX may be an option to explore instead of teleconference (Host needs the program)

VIII. Education Component

1. Combustible Dust – Dale Walker
 - Strategy on the hazard of combustible dust as a result of two sawmills explosions
 - Investigation reports submitted to the Crown later this month
 - All jurisdictions have combustible dust but may not have a plan to inspect
 - Inspections were focused on respiratory compliance not explosive potential
 - Concentrations of combustible dust in similar confined spaces but different industries (not specific to just sawmills); similar areas of ignition

Action

Item no.	Description	Responsible for action	Date expected	Date closed
1.	Passwords and training/guidelines on the CCOHS Message Board for committee members	Steve	October 21, 2013	
2.	Dale will provide further information (i.e. Fact Sheets) on bullying/harassment	Dale	October 21, 2013	

3.	Matt will reach out to Alberta to discuss their participation in this committee	Matt	October 21, 2013	
4.	"Special" teleconference in October to continue discussion on leading indicators	Matt/Chelsea	October 21, 2013	
5.	Phil to reach out AASCIF re; joint meeting	Phil	October 21, 2013	
6.	Steve to investigate use of Webx in place of teleconferences for future meetings	Steve	October 21, 2013	
Adjournment at: 1645				

Next Meeting: October 29, 2013
Time: 10:00 am PST
Location: Teleconference

DISTRIBUTION AWCBC Prevention Committee Members	ATTACHMENT(S) : none
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