



Association of Workers' Compensation Boards of Canada
Association des commissions des accidents du travail du Canada

Safety & Prevention Committee - AWCBC Workplan

Executive Sponsor: Stuart MacLean	Committee Chair(s): Kurt Dieckmann Going Forward: Chair, Dale Walker; Vice Chair, Matt Wilson	Date Updated: May 1, 2014
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Mandate	<i>Defines expectations / responsibilities. Facilitates better focus on objectives and activities by which the committee operates.</i>
To support and assist each other in developing and implementing workplace health and safety strategies.	

Goals	<i>Based on your mandate, set realistic and specific goals. What is the long-range aim? What do you hope to achieve?</i>
1. To have an engaged committee & develop strong peer relationships to ensure that outcomes are achieved.	
2. Identify national issues/opportunities related to workplace health and safety and share and explore common strategies on these issues/opportunities.	
3. Create learning opportunities that would stimulate discussion and real learning on workplace health and safety strategies from both internal and external resources.	

Objectives	<i>Set objectives that define the results/outcomes expected. Objectives must be: focused on a result, not an activity; specific; related to time; consistent; measurable; attainable</i>

Activities	Target Date(s)	Resources	Status	Budget
Goal #1 - To have an engaged committee & develop strong peer relationships to ensure that outcomes are achieved.				
Conference calls to catch “emerging issues” by jurisdiction.	bimonthly	Chair		N/A
Annual meeting to review each jurisdiction’s strategy, plans, accomplishments and approaches to prevention. Presentations will be based on themes decided by the Committee.	May 2015	All members	To continue additional day to annual committee meeting for jurisdictional updates	N/A
Identify themes for May updates	March 2015	All members		N/A
Regular updates on CAALL-OSH	Ongoing	Bill/Bruce		N/A
<p>Priority topics to be determined by the Committee in advance. At each meeting two topic will be discussed:</p> <ul style="list-style-type: none"> • Foreign migrant workers strategy jurisdictional update, including injury profiles on migrant workers. • Develop coordinated response strategy to unaligned and emerging trends 	<p>Bi-monthly meeting</p> <p>Sept/2014</p> <p>May 2015</p>	<p>All members</p> <p>Brenda (or her replacement)</p> <p>Phil and Matt</p>	<p>Lead - Dale BC</p>	N/A
<p>Committee will meet face to face in conjunction with</p> <ul style="list-style-type: none"> • AWCBC Learning Symposium • CCOHS bi-annual forum. 	<p>Sept 2014</p> <p>Oct 2015</p>	All members		
Organize a team building event for the evening at the next planning session.	March 2015	Brian		

Activities	Target Date(s)	Resources	Status	Budget
Goal #2 - Identify national issues/opportunities related to workplace health and safety and share and explore common strategies on these issues/opportunities.				
Leading Indicators Determine next steps regarding research on leading indicators, and make recommendations on implementation. Possible engagement with researchers.	Dec 2014	Lead-Erin Members-Matt, Erin, Anne-Lise, Charles.		N/A
Identify national bodies which may have aligned prevention interests.	Dec 2014	Chair		
Review and compare the CAALL-OHS and Committee work plans to identify areas of overlap and opportunity, including update on GHS. Distribute and review CCOHS strategic plan, due to be delivered in June.	Annually in May Sept 2014	All members		
Safety incentives/certification <ul style="list-style-type: none"> Continue to discuss opportunities for alignment to work toward a national standard. Identify incentive programs and how they relate to certification, as applicable. 	ongoing	Lead- Stevan All members	CCOHS to lead gathering jurisdictional experience with the goal of developing a national standard for safety certification (COR)	N/A
Health and Safety Associations <ul style="list-style-type: none"> Each jurisdiction to present an overview on the HSAs in their area, and how they are measured on performance for accountability, effectiveness, and achievement of outcomes. 	June 2014	All members Brenda to start		
Goal #3 - Create learning opportunities that would stimulate discussion and real learning on workplace health and safety strategies from both internal and external resources (including employers).				
Consider appropriate speakers on topics of interest	Ongoing	All members		N/A