

Connecting members, advancing knowledge Relier les membres, développer les connaissances

Safety & Prevention Committee - AWCBC Work Plan

Executive Sponsor: Stuart MacLean	Committee Chair(s): Chair, Dale Walker; Vice Chair, Matt Wilson	Date Updated: May 2015

Mandate

Defines expectations / responsibilities. Facilitates better focus on objectives and activities by which the committee operates.

To support and assist each other in developing and implementing workplace health and safety strategies.

Goals

Based on your mandate, set realistic and specific goals. What is the long-range aim? What do you hope to achieve?

- 1. To have an engaged committee & develop strong peer relationships to ensure that outcomes are achieved.
- 2. Explore and share important prevention/OH&S issues identified and being worked on in the Canadian jurisdictions. The goal is identify opportunities to bring back learnings and resources to each jurisdiction to enhance existing strategies and/or create new initiatives.
- 3. Create learning opportunities that would stimulate discussion and real learning on workplace health and safety strategies from both internal and external resources.

Objectives

Set objectives that define the results/outcomes expected. Objectives must be: focused on a result, not an activity; specific; related to time; consistent; measurable; attainable

Activities	Target Date(s)	Resources	Status	Budget		
Goal #1 - To have an engaged committee & develop strong peer relationships to ensure that outcomes are achieved.						
Bi-monthly conference calls.	Next meeting:	Chair		N/A		
Discuss/review/share all jurisdictions' strategies, plans, accomplishments, challenges, and learnings re: emerging prevention issues. National perspective	August/2015					
Annual in person meeting.	Next meeting:	All members		N/A		
Three day meeting every May in Toronto during AWCBC All Committees meeting	May/2016					
Discuss/review/share all jurisdictions' (including CCOHS) strategies, plans, accomplishments, challenges, and learnings re: emerging prevention issues. National perspective						
Presentations based on prevention topics/themes decided by the Committee members.		Bruce Milligan or				
Includes updates re CAALL-OSH		Ross Nairne				
Optional/additional annual in-person meeting:	Sept/2015	Matt Wilson		N/A		
One to two day meeting in September of each year. To coincide with timing and location of AWCBC's annual staff Learning Symposium.						
Team Building:	May/2016	All members		N/A		
Dinner on first evening of annual May meeting in Toronto.		Matt Wilson				
Look at additional/alternative team building activities						
Exploring Strategic National Partnerships	May/2016	All members				

Activities	Target Date(s)	Resources	Status	Budget		
Goal #2 - Explore and share important prevention/OH&S issues identified and being worked on in the Canadian jurisdictions. The goal is identify opportunities to bring back learnings and resources to each jurisdiction to enhance existing strategies and/or create new initiatives.						
Small Business: Effective communication strategies and partnerships around prevention. Share jurisdictional learnings best practices, prevention resources and outreach. Consider creating a repository for AWCBC committee members. Consider coordination role for CCOHS	May/2016	Matt Wilson Dale Walker Erin Flannery		N/A		
Employer Incentive Programs and OH&S Certification programs: Quality Assurance, Expansion; National Audit standards (?); Decertification criteria.	May/2016	Dwight Doell, Dale Walker Matt Wilson Annette Goski		N/A		
Injury Prevention – Home Care/Long Term Care: National examination/review of leading mechanism(s) of injuries (including violence) and best practices. Objective: improved prevention strategies across Canada. HSA involvement?	May/2016	Dale Walker Annelise Albert		N/A		
Leading Indicators Continue to follow updated research on "Version 2.0 of the Operational Performance Metric (the 8 Question Safety Culture Survey). Extend invitation for a presentation to Dr. Ben Amick of the Institute of Work and Health	May/2016	Annelise Albert.		N/A		

Activities	Target Date(s)	Resources	Status	Budget
Collaborate with the Communications Committee:	May/2015	???		N/A
Collaborate around a national network/repository for JOSH committee meetings' subject matter and supporting resources. Objective: Pushing out videos/topics/human stories to JOSH committees				
Goal #3 - Create learning opportunities that would stimulate discussion and real learning on workplace health and safety strategies from both internal and external resources (including employers).				
Consider appropriate speakers on topics of interest	Ongoing	All members		N/A