

to time; consistent; measurable; attainable

Connecting members, advancing knowledge Relier les membres, développer les connaissances

Safety & Prevention Committee - AWCBC Work Plan

| Executive Sponsor: Winston Ma | haraj Committee | e Chair(s): Chair, Matt Wilson; Vice Chair, Anne Lise Albe | rt Date Updated: May 2016 |
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| Mandate | Defines expectations / responsibilities. Facilitates better focus on objectives and activities by which the committee operates. |
|----------------|---|
| To support and | assist each other in developing and implementing workplace health and safety strategies. |

| Goals | Based on your mandate, set realistic and specific goals. What is the long-range aim? What do you hope to achieve? | | | | |
|---------------|---|--|--|--|--|
| 1. To have an | . To have an engaged committee & develop strong peer relationships to ensure that outcomes are achieved. | | | | |
| | Explore and share important prevention/OH&S issues identified and being worked on in the Canadian jurisdictions. The goal is to identify opportunities to bring back learnings and resources to each jurisdiction to enhance existing strategies and/or create new initiatives. | | | | |
| | Create learning opportunities that would stimulate discussion and real learnings on workplace health and safety strategies from both internal and external resources. | | | | |
| | | | | | |
| Objectives | Set objectives that define the results/outcomes expected. Objectives must be: focused on a result, not an activity; specific; related | | | | |

| Activities | Target Date(s) | Resources | Status | Budget | | |
|--|----------------|-------------------|--------|--------|--|--|
| Goal #1 - To have an engaged committee & develop strong peer relationships to ensure that outcomes are achieved. | | | | | | |
| Bi-monthly conference calls. | Next meeting: | Chair | | N/A | | |
| Discuss/review/share all jurisdictions' strategies, plans, accomplishments, challenges, and learnings re: emerging prevention issues. National perspective | September/2016 | | | | | |
| Annual in person meeting. | Next meeting: | All members | | N/A | | |
| Three day meeting every May in Toronto during AWCBC All Committees meeting | May/2017 | | | | | |
| Discuss/review/share all jurisdictions' (including CCOHS) strategies, plans, accomplishments, challenges, and learnings re: emerging prevention issues. National perspective | | | | | | |
| Presentations based on prevention topics/themes decided by the Committee members. | | | | | | |
| Includes updates re CAALL-OSH | | Bruce Milligan | | | | |
| Additional annual in-person meeting: | Oct/2016 | Matt Wilson | | N/A | | |
| One to two day meeting in fall of each year. To coincide with timing and location of AWCBC's annual staff Learning Symposium. | | | | | | |
| Team Building at Annual meeting: | May/2017 | | | N/A | | |
| Dinner on first evening of annual May meeting in Toronto. | | All members | | | | |
| Look at additional/alternative team building activities | | Matt Wilson | | | | |
| Exploring collaborative opportunities | May/2017 | All members | | N/A | | |

| Activities | Target Date(s) | Resources | Status | Budget | |
|--|---------------------------------------|---------------------|--------|--------|--|
| Goal #2 - Explore and share important prevention/OH&S issues identified and being worked on in the Canadian jurisdictions. The goal is identify opportunities to bring back learnings and resources to each jurisdiction to enhance existing strategies and/or create new initiatives. | | | | | |
| Small Business: | Oct/2016 | Matt Wilson | | N/A | |
| Create a live jurisdictional scan on small business strategies and initiatives (outreach & prevention). | May/2017 | | | | |
| Employer Incentive Programs and OH&S Certification programs: | Oct/2016 | Jamie Hall | | N/A | |
| Create a live jurisdictional scan on Incentive Programs and OH&S Certification programs | May/2017 | | | | |
| Injury Prevention – Healthcare | Oct/2016 | Andrea Vardy | | N/A | |
| Create a live jurisdictional scan on Healthcare (including Long term care, home care and Acute Care) injury prevention. | May/2017 | | | | |
| Collaborate with the Communications Committee: | Sept/2016- Matt Wilson teleconference | Matt Wilson | | N/A | |
| Create a repository of H&S/Prevention videos and develop a | | | | | |
| implementation plan (i.e. push-out to JHSC) | May/2017 | | | | |
| Collaborate with the NWISP Committee | May/2017 | Anne Lise Albert | | N/A | |
| Invite National Workplace Injury Statistics Program (NWISP) Committee to present challenges and future trends in data coding | | | | | |
| Goal #3 - Create learning opportunities that would stimulate discussion and real learning on workplace health and safety strategies from both internal and external resources (including employers). | | | | | |
| Consider appropriate speakers on topics of interest | Ongoing | All members | | N/A | |