

**Minutes of AWCBC Safety and Prevention Committee Teleconference
August 10, 2015**

via Teleconference

Dial-in Number: 1.877.385.4099; Participant Access code: 4846491#

Attendees	
Northwest Territories	Patrick McLaughlin (x)
Yukon	Bruce Milligan
British Columbia	Dale Walker
Alberta	Ross Nairne
Saskatchewan	Annette Goske
	Phil Germain (x)
	Andy Rauska (x)
Manitoba	Jamie Hall
	Dwight Doell (x)
Ontario	Matt Wilson (x)
Quebec	Serge Trudel (x)
Nova Scotia	Stuart McLean (Sponsor) (x)
	Erin Flannery (x)
New Brunswick	Anne-Lise Albert (x)
Newfoundland and Labrador	Charles Coady (x)
Prince Edward Island	Ian Rodd (x)
CCOHS	Stevan Horvath
AWCBC	Cheryl Tucker

(X) regrets

1. REVIEW/ADOPTION OF MINUTES

- Minutes from May 26-28, 2015 All Committees meeting adopted.
- Dale gave thanks to June Harris from WSIB for her great work on the minutes (16 pages).

Suggestions for changes to Work Plan

- Jamie suggested moving forward Mental Health/Wellness and CEO Safety Charter to 2016, as these initiatives are ongoing; there is still working being done, and the committee and receive updates on progress. All agreed.

Action Item: Dale will speak to Stuart MacLean, Executive Sponsor. If he approves, then Cheryl will put these two items the 2016 work plan.

2. AWCBC LEARNING SYMPOSIUM 2015

Committee meeting will take place on Sept 30 after conference is over at 1:30 pm and Thursday morning Oct 1.

- Attendance: Jamie, Annette, Cheryl and Steve will attend (of those on this teleconference) Dale will not attend.
- There will be time for jurisdictional updates. All agreed.

Action Item: Attendees at September AWCBC Prevention Meeting will prepare brief (5-10 minute) jurisdictional presentations.

- Additions to agenda:

- Manitoba and Saskatchewan will give an update about their meeting to discuss common issues.
- Manitoba will present their work plan for prevention incentive program.
- Mental Health Session at Conference: Steve confirmed that he will arrange for a presentation on a global research project about compensation for mental health claims. It will have an international focus, as opposed to the two other schedule presentations on mental health by Great West Life, which focus on Canada.

3. REVIEW AWCBC PREVENTION COMMITTEE REPORT OUT AT ALL COMMITTEES MEETING

See agenda item #1.

4. REVIEW COMMITTEE MEMBER RESPONSIBILITIES ON WORK PLAN

Dale reviewed new mandate:

Explore and share important prevention/OH&S issues identified and being worked on in the Canadian jurisdictions. The goal is to identify opportunities to bring back learnings and resources to each jurisdiction to enhance existing strategies and/or create new initiatives.

Dwight will stay involved for Manitoba.

5. OUTSTANDING ACTION ITEMS

- Agenda for Health Care Safety Assns meeting Aug 23-25: **DONE**: Dwight has already sent out to committee.
- KPI tool for review (from FIOSA/MIOSA): **DONE**: Lisa McGuire has forwarded to committee.
- Conditional Surcharge Refund Program: **DONE**: Erin has provided further information.
 - If anyone needs any of the above items, Dale can forward to you.
- Questions to ask to start conversations about health and Safety: Stuart McLean to forward. **DONE**.
- Planning for May 2016 AWCBC Safety and Prevention Committee meeting (**Still Outstanding**):
Action Item: All Committee Members will think about how to incorporate further work/discussion around CEO Safety Charters into the May/16 Prevention Cmte meetings. Should we invite Elizabeth Mills back or an update?
- Terms of Reference for this Committee (**Still outstanding**)
Action Item: Cheryl will make changes to the outdated terms to reflect the new constitution and bring back to the Committee.
- Health Canada e-learning: 100,000 free seats available until Sept 2015. Garth Jones asked Committee members to promote. **DONE**

- CCOHS: per Gareth Jones, is there a role for CCOHS in the national conversation? If so, the role needs to be determined. (**Still Outstanding**). To be discussed at next teleconference.
- Manitoba Funding Agreement Policy:
 - Action Item: Jamie** will speak with Dwight who had offered to share this policy with anyone interested in the draft.
 - Dale noted that BC is grappling with how to deal with an HSA generating income from the funds provided to them. i.e. selling courses or resources. How much accountability is needed?
 - Manitoba allows the HSA to earn funds, but expects to see a report on all revenue streams.
 - BC and Manitoba allow a 20% surplus.
 - Saskatchewan caps earnings at \$50,000.
 - Manitoba requires the HSAs to re-establish support for HSAs from employers.
- Canada-wide Safety Assn Summit: **DONE** The Committee decided that CCOHS should take the lead on this initiative.
 - Action Items:**
 - **Dale** will speak to Steve Horvath.
 - **Dwight** is able to participate.
 - **Stuart** will speak with George Gritziotis from Chief Prevention Office, Ontario can participate.

6. ROUND TABLE

There was not enough time.

7. NEXT MEETING

Early November. Eugenia will send out poll to canvass for the best date.

8. OTHER ITEMS

- Collaboration Forum: Each AWCBC Committee has a web page on the main web site to house files. To access, log on with your private AWCBC password.
 - Action Item:** Review Collaboration Forum at May meeting?
- Shelley McFadden will be the new Director of Prevention at Saskatchewan Board. Andy Rauska will retire at the end of October.
- May 2016 All Committee Meeting:
 - Action Item: All committee members:** Think of speakers to invite who would be of interest.